

Questions & Answers for Child Care Quality Enhancement Services PS2026-200-02

Question #	RFP Section	RFP Heading	Question	Answer
1	5.0	Cost Proposal	In reviewing the Cost Proposal section, I do not see a limitation on indirect costs. Could you tell me DHR's policy on indirect (F&A) costs for this RFP?	The maximum indirect rate is 15%. The RFP will be amended to reflect the maximum indirect rate is 15%.
2	3.0	Scope of Work	Can Comprehensive QEA's utilize the ITERS, ECER-S, PAS, and FDCRS Rating Scales as a part of their process of assessing benefits and impact?	4.2.5.3.3 Assessment of Benefits and Impact. Vendors must outline the methodology they will employ to evaluate the proposed services, with the aim of determining the anticipated benefits and the realization of their impact. Vendors are not restricted to any particular assessment approach. The response should also include ongoing strategies for regularly evaluating and refining services to ensure they effectively address the needs of the target population.
3	4.0	Proposal Format and Instructions	Is there a page limit on the number of pages acceptable to submit for this RFP?	There is no page limit.
4	4.2.5.1.4	Project Staff/ Resumes/ Job Descriptions	According to 4.2.5.1.4 Project Staff/Resumes/Job Descriptions, a resume or job description must be submitted that details the level of education, experience, training, skills, etc. My question is: Can we provide a summary job description that includes all of this information? Or do we still need to attach the full job description?	4.2.5.1.4 Project Staff, Resumes, and Job Descriptions. Vendors are required to submit a resume or job description that outlines the education, experience, training, and skills of all key personnel involved in the proposed project. The documentation should highlight relevant prior experience in the service area as specified in this RFP.
5	3.1.1	Training & Technical Assistance	3.1.1 TRAINING AND TECHNICAL ASSISTANCE" (pg. 17) states, "No more than one-fourth of the required training provided to an individual can be certified as video learning." Please clarify what this refers to (i.e. live, instructor-led virtual learning; recorded virtual learning; computer-based, asynchronous learning, etc.).	3.1.1 Training and Technical Assistance. A variety of instructional methods are encouraged to obtain training and technical assistance. The sole use of video learning, in which an individual participant views a video or recording only to receive training and technical assistance aimed at enhancing the quality of care provided to children, shall be limited to no more than one-fourth of the total required training hours.

Question #	RFP Section	RFP Heading	Question	Answer
6	4.2	Proposal Format	4.2 PROPOSAL FORMAT” (pg. 22) states, “Proposals must be single-spaced, incorporating 1-inch margins, typed using Times New Roman (font), size 12, and black print. Paragraphs must be double-spaced.” Does this mean that the body of the proposal and paragraphs should be single-spaced with double-spaced formatting between the end of one paragraph and the start of a new paragraph?	Yes, that is correct.
7	5.0	Cost Proposal	If submitting multiple options (i.e. more than one targeted support or a mix of comprehensive and targeted support solutions), is it preferred to submit one proposal outlining the multiple options with a separate budget for each?	Yes
8	1.7.1	Acceptance of Standard Terms and Conditions	Exceptions to the Standard Terms and Conditions submitted.	Standard Terms and Conditions may be negotiated upon award.
9	1.0	Project Overview	Is the goal of this RFP to create a list of approved vendors for providers to choose from?	The purpose of this RFP is to provide no cost training and technical assistance to Alabama child care providers to meet licensing performance, high quality standards, QRIS related training, and other CCDF requirements.
10	1.0	Project Overview	Does the state anticipate awarding multiple vendors in each category?	Yes.
11	1.0	Project Overview	Can a vendor that provides only professional development services apply?	Yes.
12	1.6.4	E-Verify Documentation	This document is 17 pages long in its entirety. Is it allowable to omit the standard E-Verify agreement (pages 1-12) and include only the acceptance/signature pages?	No, all pages are required.
13	5.0	Cost Proposal	Is the Cost Proposal Form available in Excel Format?	No.
14	4.0	Proposal Format	Is there a page limit to the Proposal submission? If so, are the Appendices included in the page count?	There is no page limit.
15	3.0	Scope of Work	For proposals that are for professional learning only, does the vendor have to meet the following requirement: "Vendors selected must have the ability to serve as a Child Care Resource and Referral (CCR&R). CCR&Rs assist families by phone, in person and in other ways that are tailored to each family to take the guesswork out of choosing a child care provider.	Although preferred it is not a requirement.

Question #	RFP Section	RFP Heading	Question	Answer
			<p>Vendors must have knowledge of the types of child care offered in the proposed service area including data on child care needs and trends, information on state licensing requirements, and information on where to get help paying for child care. More specific details are found in section 3.1.3."</p>	