

**Questions for Basic Residential Program RFP# GB2024-100-08**

Question #	RFP Section	RFP Heading	Question	Answer
1			How is local transportation defined?	Local transportation could be commuting in an area that involves one of more cities or close county areas.
2			What information is required in the Cost Proposal? Is a line-item budget needed?	Two Year Financial Audit or Financial Statement plus a Budget are required.
			There are no increases in board rates for basic since the 2019 RFP. Has State DHR considered an increase in board rates to account for the increases in cost of staffing, food, gas, and other costs to provide services?	The Department continuously reviews economic factors, however there is not a plan to increase board rates.
3			“An intake assessment upon entering and once for calendar year”. Are the basic providers responsible for completing the intake assessment once per calendar year?	An initial assessment should be completed on admission and then annually on all children admitted to the Basic program. The vendor would determine format of these assessments, but it should be comprehensive and contain the items listed.
4			Can Basic providers bill Alabama Medicaid for any counseling services provided that are agreed upon by the ISP team?	Basic Providers are not allowed to bill Medicaid rehab Services or provide Counseling based on their level of care. Counseling services were always referred to a Mental health Agency or the ISP team authorizes a Vendor Provider to provide Counseling to the target child in the community.
5	3.3		"Provide staff (rotating & awake) to be available for children 7 days a week, 24 hours a day."	“Awake” will be removed
6	3.2		How is the detailed safety plan approved?	This is determined by the vendor.
7	3.2		How is separated defined?  If a provider is having to choose an age range in light of the above requirements, can this be modified based on the age of referrals?	Vendor will make the distinction in their proposal that is submitted.

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			How will age range impact a provider's ability to accept placement and subsequent rejection rate?	
8	3.2		Is the safety plan approved in the RFP process or does it have to be approved at the time of placement?	No approval – vendor determines this
9	3.3		Does the Department have a curriculum to train Direct Care staff on Trauma Informed Therapy, or was this intended to be trauma informed care?	No
10	3.3		What is the plan for ensuring county workers will be available to comply with the requirements set forth in the Oversight of Psychotropic Medication for Children in Foster Care?	Providers should contact county staff via phone/email etc. Providers can also contact the county director.
11	3.3		Is there a format or a template for the Individualized Behavior Management plan?	No. However, the behavior management plans are to be individualized for each child, developed, and authorized in advance by the child and family planning team.
12	3.3		Would the Department consider a protocol to allow for the payment of special needs over \$50 and extracurricular activities that may be time sensitive and not noted in an ISP?	The ISP team should have a discussion of any anticipated needs of the child.
13	3.4		What is the plan for ensuring that the county worker will be present for planned surgeries? Will there be a means for providers to note attempts to have the worker present even though they are not?	County staff should be informed of any planned surgeries and make plans to be present. Providers can document attempts to have the worker present. Providers can also contact the county director.
14	3.4		Will providers be sited when a county does not provide or take responsibility for the EPSDT screening?	Per RFP and MS vendors are responsible also.
15			Is submission of the Electronic RFP in a PDF acceptable or is different format preferred	Yes

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16			If there are technical issues with electronically submitting the proposal (ex: file is too large to send via email), is there an appropriate point of contact to ensure timely receipt of the RFP or to resolve any technical issues?	It is the vendor's responsibility to submit the proposal timely and to ensure that the file is transmitted electronically to the procurement officer. If multiple emails are needed to submit the proposal to the procurement officer or if a zip file is needed to be utilized, please contact procurement officer prior to submittal to ensure the emails are processed together.
17			Will we receive email confirmation that the RFP has been received?	Procurement Officer will send an email once the proposal is accepted as complete.