

Questions and Responses



Children And Family Case Aide Services

Q1. Regarding Appendix F: Cost Proposal Form, Page 35:

Should the Cost Total for “Number of Children and Family Case Aide positions proposed at \$_____ Cost Total”, include all costs for the project to include mileage expense, supervisors’ wages and administrative expenses, or should only payroll expenses for the Children and Family Case Aides (wages, FICA, workers compensation, State Unemployment Insurance, health insurance in compliance with the Affordable Care Act) be included?

R1. Include all costs with details/line items of what it includes.

Q2. Regarding Appendix F: Cost Proposal Form, Page 35:

Will the Department set the hourly rate of pay for Case Aides and Supervisors as in past contracts, or should the Vendor set the rate of pay it deems necessary to successfully hire and retain employees in the current job market?

R2. Vendors will submit rate proposed on what deemed fair market in current job market.

Q3. Regarding Appendix F: Cost Proposal Form, Page 35:

Are cost of living adjustments/increases allowable in the second and third year resulting in a total budget increase for each of those years?

R3. Submit current budget based on current market and budgets will be reviewed on a year to year basis, if conditions change, contracts may be renegotiated or amended upon request by vendor explaining current circumstances.

Q4. Regarding Appendix F: Cost Proposal Form, Page 35:

Must all Children and Family Case Aide positions be paid the same rate of pay? Can we pay those positions a higher rate based on the area of the State to be competitive with similar positions in that area?

R4. Vendors may pay whatever rates deemed appropriate based on the area staff is assigned, as long as it is within the budget submitted.