

# CHILD CARE FACT SHEET

## For Persons Applying For or Receiving Child Care Services

### WHO IS ELIGIBLE FOR SERVICES?

You may be eligible for services if you are making your home in Alabama and are employed and/or enrolled in school/training and making no more income than is allowable (see [Initial Eligibility Monthly Income Scale](#)).

### WHAT IS THE ALLOWABLE INCOME AND HOW MUCH IS THE WEEKLY FEE?

Income is gross income before taxes, social security or any other deductions are made. Regulations allow for no deductions to gross income. Family income includes wages from employment, SSI, SSA, etc. Weekly gross income is multiplied by 4.333 to compute monthly income.

### WHO IS INCLUDED IN A FAMILY?

Family means the basic family unit consisting of an adult and his or her spouse (including common law), children under 18 years of age, and minor parents under 18 years of age and their children, related by blood, marriage, or adoption, who are residing in the same household. A member of this basic family unit temporarily out of the home continues to be considered as part of the family.

Considered as separate families are:

- Related persons 18 years of age or over, other than spouses, who live together.
- Unrelated persons 18 years of age or over who live together.
- Children for whom the Department of Human Resources has custody of and who are in foster care.
- Individuals under 18 years of age who are married.

### INITIAL ELIGIBILITY MONTHLY INCOME SCALE AND PARENTAL FEE CHART

		Weekly Fee Per Child:								
		\$0.00	\$18.00	\$21.00	\$24.00	\$27.00	\$30.00	\$33.00	\$36.00	\$39.00
Family Size:	2	\$0-1437	\$1438-1580	\$1581-1724	\$1725-1868	\$1869-2011	\$2012-2155	\$2156-2299	\$2300-2422	\$2423-2586
	3	\$0-1810	\$1811-1991	\$1992-2172	\$2173-2353	\$2354-2534	\$2535-2715	\$2716-2896	\$2897-3077	\$3078-3258
	4	\$0-2183	\$2184-2402	\$2403-2620	\$2621-2838	\$2839-3057	\$3058-3275	\$3276-3493	\$3494-3712	\$3713-3930
	5	\$0-2557	\$2558-2812	\$2813-3067	\$3068-3324	\$3325-3579	\$3580-3835	\$3836-4091	\$4092-4346	\$4347-4602
	6	\$0-2930	\$2931-3223	\$3224-3516	\$3517-3809	\$3810-4102	\$4103-4395	\$4396-4688	\$4689-4981	\$4982-5274
	7	\$0-3303	\$3304-3664	\$3665-3964	\$3965-4294	\$4295-4625	\$4626-4955	\$4956-5285	\$5286-5616	\$5617-5946
	>=8	\$0-3677	\$3678-4044	\$4045-4412	\$4413-4780	\$4781-5147	\$5148-5515	\$5516-5883	\$5884-6250	\$6251-6618

Note: All new applicants must enter under the Initial Eligibility Monthly Income Scale.

### CONTINUING ELIGIBILITY MONTHLY INCOME SCALE AND PARENTAL FEE CHART

		Weekly Fee Per Child:	
		\$42.00	\$45.00
Family Size:	2	\$2587-2730	\$2731-2873
	3	\$3259-3439	\$3440-3620
	4	\$3931-4148	\$4149-4367
	5	\$4603-4858	\$4859-5113
	6	\$5275-5567	\$5568-5860
	7	\$5947-6276	\$6277-6607
	>=8	\$6619-6986	\$6987-7353

Note: All continuing applicants must have a family income that does not exceed the \$45.00 column in order to be eligible at recertification.

### INCOME CUTOFF - ENDS PARTICIPATION PRIOR TO END OF 12 MONTH ELIGIBILITY PERIOD

Family Size:	2	3	4	5	6	7	>=8
	\$3769	\$4656	\$5543	\$6430	\$7317	\$7484	\$7650

All child care programs managed by the Child Management Agency are administered in accordance with the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and all other federal and state civil rights laws.

## NOTICE OF CLIENT'S RIGHTS

***If you are not satisfied with the action of the Child Care Management Agency because your application was denied, your application was not acted on within 30 days, or your child care services were reduced or terminated, you may take the following steps:***

(1) Ask for a conference with the Child Care Management Agency.

*Or*

(2) Ask for a formal hearing. The request must be made in writing by you or your legal representative, must clearly state the reason for your complaint, and must be signed and dated by you. You may send your request to the Child Care Management Agency, who will forward it to the Department of Human Resources Administrative Hearing Office.

### ***Who may ask for a hearing?***

You or someone legally appointed to represent you may request a hearing.

### ***How much time do you have to request a formal hearing?***

Your written request must be made to the Child Care Management Agency within 60 days of the alleged offense(s). Be sure to include your current address.

### ***What are the hearing procedures?***

The State Department of Human Resources will send information about hearings to the person requesting the hearing. A representative of the State Department of Human Resources will conduct and preside over the hearing.

### ***How do you withdraw a hearing request?***

You may voluntarily withdraw the hearing request at any time prior to the resolution of the complaint by the Administrative Hearing Officer. The withdrawal must be in writing, must be signed and dated by you and must clearly indicate the reason(s) for your decision. You may send your withdrawal to the Child Care Management Agency who will immediately forward it to the Administrative Hearing Officer.

### ***Nondiscrimination...***

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