



Kay Ivey
Governor

State of Alabama Department of Human Resources

S. Gordon Persons Building
50 Ripley Street
P. O. Box 304000
Montgomery, Alabama 36130-4000
(334) 242-1310

www.dhr.alabama.gov



Nancy T. Buckner
Commissioner

MEMORANDUM May 1, 2020

TO: Child Care Providers Participating in the Child Care Subsidy Program
FROM: Bernard Houston, Administrator of Child Care and Workforce Development
Child Care Services Division *bernard*
SUBJECT: Extension of Provider Payments

As the COVID-19 pandemic lingers, DHR is continuing to implement measures to help child care providers sustain operations. The following policies will take effect May 4, 2020 regarding the Child Care Subsidy Program.

1. The weekly sustainability payments will continue until further notice. The weekly payment is based on 50% of all children participating in the Child Care Subsidy Program enrolled in your facility. This payment is for providers who are open and cannot serve at full capacity due to the state's health order. This payment is also for providers who are closed in order to assist with ongoing regular operating expenses and to help offset reopening costs.
2. Providers that choose to open will be paid at the authorized rate for each child who is present daily at your facility. In order to receive the authorized payment for children in attendance, children must be swiped in and out each day. There are no exceptions to this mandatory swipe requirement and TAS adjustments will not be accepted for this emergency time period.
3. The payment policy for absences is suspended until further notice. No payment for absences will be provided and parents will be unable to back swipe absences.
4. Providers will not receive payment for closure days for any children that have not attended within the previous 14 days.
5. Providers that choose to remain closed are only eligible to receive the sustainability payment.

As a reminder, possession of TAS swipe cards is not allowed by child care staff. Parents are not allowed to leave cards on the premises or allow providers to swipe them. Should you have questions, please refer them to Candice Keller, Program Manager Office of Child Care Subsidy at (334) 353-5208 or email at candice.keller@dhr.alabama.gov.

BH/jdc

cc: Commissioner
Deputy Commissioner
SDHR Legal
Child Care Management Agencies

