



- Q1.** Can ALDHR confirm each vendor is to provide a single vendor price per transaction as is industry standard for Digital Fingerprinting Services RFPs (exclusive or inclusive of FBI/SBI fees)? The Department confirms transaction fees are anticipated per Section 3.1 Service Requirements [page 16], however section 5.0 COST PROPOSAL [page 32] states “Vendors must submit a budget detailing all necessary expenditures for the proposed services. The budget information must be compiled in the manner specified in Appendix E: Budget.”
- R1.** ALDHR hereby confirms that each vendor is required to provide a single vendor price per transaction for digital fingerprinting services, including all services that require compliance with the Child Care Development Block Grant Act (“CCDBG”) and Federal Tax Information. Section 5.0 Cost Proposal requires that all vendors submit a budget detailing whatever expenditures are required for the services that each vendor proposes. For example, the Budget Items for some vendor may be \$0.00 for each Item listed in the Budget section of the RFP, with the Budget Total being comprised of only the fee for each transaction.
- Q2.** It is understood ALDHR currently has a software program by which an applicant can request an update in regard to a change of status or employment, does the Department anticipate vendors to continue to provide this software solution?
- R2.** Yes. The CCDBG requires that all approved, registered and regulated child care center workers have a criminal history background check every five years. Within that five-year timeframe, the child care center worker is allowed to change employment, under certain conditions, and is not required to undergo a second criminal history background check. Therefore, ALDHR must ensure a child care center worker that meets CCDBG requirements for an update letter receives an update letter. ALDHR currently utilizes software via an automated system provided by its current vendor, which is proprietary. Any vendor responding to this RFP must provide the software via an automated system required to meet the requirements of this RFP.
- Q3.** Per Section 3.1 Service Requirements [page 20] “ALDHR desires a vendor, via the vendor-created and vendor-maintained system to provide an automated means to comply with the CCDBG, if possible.” If automated, electronic interfaces for sex offender/child abuse do not exist in each state, or if the interface(s) exists but are “public facing”, or require submission of paper form and/or additional fees, how will the state assess each vendor’s response to this requirement.
- R3.** Although ALDHR desires that the vendor provide a fully automated system to meet the CCDBG requirements, it is understandable that a potential vendor may not be able to provide such a system due to the lack of automated/electronic interfaces. However, ALDHR expects the vendor’s proposal to provide, at the



very least, a streamlined means by which to meet the requirements of the CCDBGA in the event that the vendor is unable to provide a fully automated means by which to meet the requirements. ALDHR will assess each vendor's response based upon the proposal presented in an effort to meet the requirements under the CCDBGA. Please see the response to Question #1 in regard to additional fees.