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Nancy T. Buckner
Commissioner

ANNOUNCEMENT

March 22, 2019

THE STATE OF ALABAMA DEPARTMENT OF HUMAN RESOURCES (DHR) WILL RELEASE A REQUEST FOR PROPOSAL (RFP) FOR DIGITAL FINGERPRINTING SERVICES ON MONDAY, MARCH 25, 2019.

The ALABAMA DEPARTMENT OF HUMAN RESOURCES, (hereinafter referred to as “ALDHR or the Department”) seeks a qualified third-party vendor to provide high quality **Digital Fingerprinting Services** for individuals who provide care for children, the elderly, and people with disabilities and are required to undergo a criminal history background check pursuant to §§ 38-13-1, Ala. Code (1975), et seq., as amended, the Child Care Safety Act or Act of Alabama #2018-278, enacted March 15, 2018, and/or the Child Care and Development Block Grant Act (“CCDBG”) located at 42 U.S.C.A. § 9858f.

ALDHR also seeks a qualified third-party vendor to provide high quality digital fingerprinting services for individuals who are required to undergo a criminal history background check to have access to Federal Tax Information (“FTI”) pursuant to §41-27-10, Ala Code (1975).

The qualified third-party vendor’s system must accommodate all changes to all applicable laws, rules, and regulations that require criminal history background checks for the aforementioned individuals. ALDHR prefers commercial off-the-shelf software that does not require customization to support ALDHR requirements.

A contract will be awarded to the prospective responsible vendor that meets the specifications herein, exhibits an established history of providing these services to governmental agencies in a satisfactory manner, establishes a service agreement with the Alabama Law Enforcement Agency, if necessary, and proposes to provide the specified services at the lowest responsible price. A more complete description of the services sought for this project is provided in *Section 3, Scope of Project*. Proposals submitted in response to this solicitation must comply with the instructions and procedures contained herein. A more complete description of the services and eligibility requirements for participants is provided in *Section 3, Scope of Project*.

An electronic copy of the RFP will be available by 5:00 p.m. on Monday, March 22, 2019. To access the RFPs, log onto the Department’s website (www.dhr.alabama.gov), then click on the RFPs link for **Digital Fingerprinting Services** under ANNOUNCEMENTS, or click on Requests for Proposals under QUICK LINKS, then click on the RFP link for **Digital Fingerprinting Services**.

The initial contract term for this procurement is for a period of **two (2) years** beginning **October 01, 2019 and ending September 30, 2021**. **Renewals of the contract, as agreed upon by both** parties, may be made at one year intervals, or any interval that is advantageous to the Department, not to exceed a total of three (3) years, at the option of the Department. **Selected vendors must be fully operational on October 01, 2019.**

If you are unable to access the RFP after its release using the aforementioned information, immediately notify Vicki Cooper-Robinson (vicki.robinson@dhr.alabama.gov) via email.