



Robert Bentley
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ANNOUNCEMENT

April 04, 2017

THE STATE OF ALABAMA DEPARTMENT OF HUMAN RESOURCES (DHR) WILL RELEASE A REQUEST FOR PROPOSAL (RFP) FOR PRE/POST ADOPTION SERVICES ON THURSDAY, APRIL 06, 2017.

The ALABAMA DEPARTMENT OF HUMAN RESOURCES, (hereinafter referred to as “the Department”) seeks a qualified vendor to provide *Pre /Post Adoption Services* to families and children in the adoption process. Services must include: information and referral services; a library; support groups; educational opportunities; counseling; an annual adoption conference; an annual summer camp; and training; recruitment and home studies for families to be matched to special needs children. In addition the selected vendor will be required to recruit, train and complete approved home studies for up to seventy-five (75) adoptive homes per year for the term of the contract. All proposed adoptive homes must obtain final approval from the State DHR, Office of Adoption. The selected vendor will receive up to \$5000 per approved adoptive home after all requirements are met.

Proposals submitted in response to this solicitation must comply with the instructions and procedures described in the procurement document. A more complete description of the services and eligibility requirements for participants is provided in *Section 3, Scope of Project*.

An electronic copy of the RFP will be available by 5:00 p.m. on Thursday, April 06, 2017. To access the RFP, log onto the Department’s website (www.dhr.alabama.gov), then click on the RFP link for *Pre/Post Adoption Services* under ANNOUNCEMENTS, or click on Requests for Proposals under QUICK LINKS, then click on the RFP link for *Pre-Post Adoption Services*.

The initial contract term for this procurement is for a period of **two (2) years** beginning **October 01, 2017** and ending **September 30, 2019**. Renewals of the contract, as agreed upon by both parties, may be made at one year intervals, or any interval that is advantageous to the Department, not to exceed a total of **three (3) years**, at the option of the Department. **The selected vendor must be fully operational on Sunday, October 01, 2017.**

If you are unable to access the RFP after its release using the afore-mentioned information, immediately notify Vicki Cooper-Robinson (vicki.robinson@dhr.alabama.gov) via email.