

**APPENDIX L: INSTRUCTIONS FOR STATEMENT OF COMPARABLE RENT  
FORM**

**STATEMENT OF COMPARABLE RENT – NON-PUBLIC BUILDING**

This form is to be completed by programs occupying space in private (non-public) buildings. Rent cannot be paid on publicly owned buildings.

Contractors are to have three (3) statements completed by realtors or bank officials submitted with the FM-02 (Cost Reimbursement Budget) form. The title and qualifications of persons making such estimates should be included.

Public contractors are to have three comparable rent statements completed and submitted with form FM-05 (Use Allowance – Space) and Form FM-02 (Cost Reimbursement Budget).

Persons completing this form must have no financial interest in the building to be occupied.

**APPENDIX M: STATEMENT OF COMPARABLE RENT**

STATEMENT OF COMPARABLE RENT

The monthly charge for service and maintenance cost is not in excess of rent for comparable space and facilities in this community, and in support of this is given below a statement to this effect:

Name: \_\_\_\_\_ City: \_\_\_\_\_

Qualifications: \_\_\_\_\_  
(Realtor, Bank Official, Individual familiar with Rental Rates)

**STATEMENT**

TO: ALABAMA DEPARTMENT OF HUMAN RESOURCES

I have examined the space occupied by the \_\_\_\_\_  
(Project Name)  
\_\_\_\_\_ or am acquainted with the space from personal knowledge, and it is my  
opinion that current rental in this community for similar space with comparable services and facilities (as set forth  
below) in a privately owned building would be at a cost per month of \$ \_\_\_\_\_. (Please provide  
a monthly cost.)

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Space occupied (excluding halls and rest rooms): \_\_\_\_\_ square feet.

Facilities furnished: \_\_\_\_\_