



**ROBERT BENTLEY**  
Governor

## State of Alabama Department of Human Resource

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**NANCY T. BUCKNER**  
Commissioner

### ANNOUNCEMENT

**THE STATE OF ALABAMA DEPARTMENT OF HUMAN RESOURCES (DHR) WILL RELEASE A REQUEST FOR PROPOSALS (RFP) FOR THE EMPLOYMENT AND TRAINING PROGRAM ON THURSDAY, SEPTEMBER 10, 2015.**

The ALABAMA DEPARTMENT OF HUMAN RESOURCES, (hereinafter referred to as “the Department”) seeks qualified vendors to provide case management services through an ***Employment and Training Program*** in the following counties: Autauga, Clay, Chambers, Chilton, Coosa, Elmore, Escambia, Lee, Madison, Tallapoosa, Randolph, Russell, Walker and Winston. Case management services must be provided at the local level to recipients of Food Assistance benefits that are ages 18-49 years. The purpose of this program is to improve the employability of this population through training and education, and to assist them in obtaining employment to improve their economic circumstances. Services provided through the ***Employment and Training Program*** must include, but are not limited to: job training, education and support services, volunteer opportunities, and paid employment opportunities. A more complete description of the services and eligibility requirements for participants is provided in *Section 3, Scope of Project*. Proposals submitted in response to this solicitation must comply with the instructions and procedures contained in the procurement document.

The ***Employment and Training Program*** RFP will be accessible by the close of business (5:00 p.m. CST) on *Thursday, September 10, 2015*. To access the RFP log onto the Department’s website at [www.dhr.alabama.gov](http://www.dhr.alabama.gov), then click on the ***Employment and Training Program*** RFP link under ANNOUNCEMENTS, which will take you directly to the RFP or click on Requests for Proposals under QUICK LINKS, then click on the ***Employment and Training Program*** RFP link.

The initial contract term is for a period of one (1) year beginning ***January 01, 2016*** and ending ***December 31, 2016***. Renewals of the contract, as agreed upon by both parties, may be made at **one (1)** year intervals, or any interval that is advantageous to the Department, not to exceed a total of **four (4)** years, at the option of the Department. ***Selected vendors must be fully operational on Friday, January 01, 2016.***

If you are unable to access the RFP after its release using the above-mentioned web address, immediately notify Vicki Cooper-Robinson ([vicki.robinson@dhr.alabama.gov](mailto:vicki.robinson@dhr.alabama.gov)) via email.

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