



- Q1. Section 3.23 & 3.24 Scope of Project, page 17 and 18**
Past data around number of calls for services by type Sign Language, further drill down above data by language? Provide Alabama Population latest statistics: (a.) Total population (further drill down by country) and (b.) No. of families (further drill down by county)
- R1. The information requested is not available.**
- Q2. Is there an incumbent vendor for these services? If yes, who is the vendor(s) and what rates do they provide for the services?**
- R2. Yes, the vendor is Foreign Language Services. Vendors may request this information by submitting their requests to me via email, vicki.robinson@dhr.alabama.gov. Reference the procurement title/number and specify the vendor.**
- Q3. What has been the biggest challenge for fulfilling services under this contract, or if this is a new contract, are there any challenges that you anticipate?**
- R3. There have been no challenges reported, in fulfilling these services.**
- Q4. What is the expected volume of this contract per vendor/interpreter? Will there be primary/secondary vendor status?**
- R4. There is no predetermined volume. These services are provided as needed, on a case-by-case basis.**
- Q5. Is there any historical data for any of these services? That is, what sorts of languages/appointments were most often requested, what kind of documents/languages were submitted for translation?**
- R5. There is no historical data of these services.**
- Q6. Is this RFP open to out of state vendors? If so, it is necessary to procure an Alabama state license?**
- R6. Yes, the procurement is open to vendors nationwide. Vendors are required to register with the Secretary of State, prior to the execution of a contract.**
- Q7. Is this a multiple source award contract**
- R7. The number of contracts is determined by the Department.**
- Q8. Does the request for key personnel resumes and job descriptions apply to our corporate Project Management team or the potential linguists themselves? As we have a large number of independently contracted**



linguists, and are not sure which requests will require which language/specialist, it is not possible to include resumes for all linguists without creating a packet hundreds of pages long. May we provide the resumes/job descriptions for our Project Management team and perhaps several sample interpreter and translator resumes in the most requested languages.

R8. Yes. Yes.

Q9. Does the requirement for ABI & FBI background checks apply to the employees who work in our corporate office? Or to the independently contracted linguists we use to provide services?

R9. The requirement applies to contracted linguists.