



- Q1. Section 4: Proposal Format and Instructions 4.2 Proposal Format: Please clarify how you want labeled tabs in the proposals while eliminating adhesive tabs and tabs with paper inserts.**
- R1. Per the request for proposal, Section 4.2 Proposal Format; All proposals (the original and copies) must include labeled tabs that correspond with the bolded sections and subsections (titles and numbers) to which the information pertains as specified in section 4.**
- Q2. Appendix F: Vendor Usage: Please clarify where the clients and trips for Tuscaloosa County were obtained. Our records sent to (ALDOT) show that we served 60 clients and made 4,117 trips for DHR clients in fiscal year 2015. Were the numbers in the document provided by cabs or other means, and not include the trips made by Easter Seals through ALDOT grant funding?**
- R2. The numbers for estimated usage were derived using each county's record of transportation services purchased directly by the county DHR vendor utilized in in fiscal year 2015. Each county was asked to assess the number of clients served and the number of trips and/or the estimated mileage of transportation services purchased through vendor agreements. Services provided indirectly through contracts were not included in the county estimates.**
- Q3. Section 3.0, page 15 Service Description  
Are we allowed to calculate the mileage as round trip instead of just one way?**
- R3. We are requesting that you calculate mileage as one way because all transports may not be round trips. Please feel free to list your cost for round trips in addition to one way trips with an explanation if one is needed.**
- Q4. Section 4.2.5.1.2, page 19 Past and Present Contractual Relationship with the Department  
Are we allowed to include any supporting documents such as a letter from the county DHR since I have participated in the transportation program in the past?**
- R4. That is not required, but is permissible.**

*Alabama Department of Human Resources*  
***JOBS Transportation Services RFP# 2016-300-01***

