

Alabama Department of Human Resources Request for Proposals for Architectural/Engineering Services

The Alabama Department of Human Resources (DHR) is requesting proposals for architectural services for an evaluation of the building occupied by the Talladega County DHR.

Background: DHR leases a building with approximately 33,407 square feet which is located at 1010 Ashland Highway Talladega, Alabama. The building was constructed in 1993 by the City of Talladega specifically for the Talladega County DHR offices. Talladega County DHR has occupied the building since 1993 and is the only tenant.

Scope of the Project: DHR is seeking a qualified architectural firm to evaluate the current condition of the building and to make recommendations for repairs, improvements, or replacement of systems necessary to upgrade the building to a condition that will meet the needs of DHR for an additional 20 to 25 years.

The evaluation of the building will include, but not be limited to, the following areas:

- Mechanical, electrical, and plumbing systems
- Safety systems
- Structural components
- Roofing
- Foundation
- Windows and doors
- Interior walls, flooring, and ceilings
- Plumbing fixtures
- Parking lot

The recommendations should include an estimate of the cost for the upgrade of the building and an estimate of the length of time that will be required to make the upgrades. The recommendation should also include a determination regarding the feasibility of DHR's continued occupation of the building while the upgrades are being completed.

Cost of Services: The Proposal should include the cost for the services as described in the Scope of the Project. Proposals with a cost of \$15,000.00 or more will not be considered.

Selection Criteria: The selection of the firm for this project will be made on the basis of the quality and cost of the proposal, and on the firm's professional qualifications, experience in providing the services listed in the scope of the project, capability and ability to perform the work in a timely manner, and experience in working on other local or state government projects.

Point of Contact: All questions or other inquiries regarding this proposal should be directed to:

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Deputy Commissioner for Administrative Services
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An original and one copy of the proposal should be submitted at the above address no later than 4:30 p.m. on February 18, 2014.