



Responses to questions:

**Q1.** Section 3.0, Page 15

We are currently under contract to provide Basic Residential Services to children ages 6-18. Can we have them in the same house as Transitional Living Program youth of the same age group?

Our current licensure is for children ages 6-18, but the TLP is for ages are 16-21. Would we need a modification to our license to be able to admit referred youth over 18?

**R1. Vendors, who propose to provide more than one level of service at a single location, must provide each level of service in a separate building or a clearly identified separate wing closed off from other wings providing a different level of service. There must be adequate staff to serve the different levels of service, and staff shall not be shared during the same work shift.**

**SDHR-Division of Resource Management, Office of Licensing must approve the plan if the services are to be provided within the same physical building. Yes, your license must be modified in order to admit youth over 18.**

**Q2.** Vendor's RFP Checklist Page 5 Section 3  
Will there be a pre-proposal conference?

**R2. No.**

**Q3.** Vendor's RFP Checklist Page 5 7  
Is it permissible to leave off the default header/footer on the DHR forms?

**R3. Yes. Label tabs to indicate placement of forms.**

**Q4.** 1.0 Project Overview Page 7 Slots  
Will there be emergency slots as *part* of the sixty-four ILP slots and/or in addition to the 64 ILP slots?

**R4. No.**

**Q5.** 3.0 Scope of Project Page 15 ILP  
What is the age range? Is it the same as stated for TLP i.e. 16-21?

**R5. Yes, the age range for ILP is the same as for TLP.**

**Q6.** 3.0 Scope of Project Page 15 ILP  
If the age range is different what is it?

**R6. See R5.**

**Q7.** 3.2 C. Program Requirements Page 15 Referrals/rejections



Do rejections include both eligible and ineligible referrals?

**R7. Yes.**

**Q8.** 3.2 D. Program Requirements Page 15 Pre-placement  
What constitutes a pre-placement visit? How long is pre-placement?  
Overnight? One day two days? Paid for by DHR? Please define pre-  
placement. Is the initial interview considered pre-placement?

**R8. Pre-placement visits are defined through the child's ISP. There is usually a continuum that may begin with brief visits to overnight(s). DHR pays during these pre-placement visits. The initial interview is considered a pre-placement activity.**

**Q9.** 3.2 K. Program Requirements Page 16 Educational services  
Are providers responsible for transporting to school or is providing a bus  
pass acceptable?

**R9. Vendors are required to transport middle/high school students. Bus passes are acceptable for college students.**

**Q10.** 3.2 L. Program Requirements Page 16 Co-signing, leasing & sharing  
Youth may co-sign at age 19?

**R10. Yes.**

**Q11.** 3.2 L. Program Requirements Page 16 Co-signing, leasing & sharing  
Is it allowed to admit a teen parent with children?

**R11. No.**

**Q12.** 3.2 N. Program Requirements Page 16 Alternative placement  
Would a TFC respite home be considered an appropriate temporary  
alternative placement?

**R12. Yes, if the child is TFC eligible or foster placement paid at regular rate.**

**Q13.** 3.2 T. Program Requirements Page 17 Surveys  
We are to send out three surveys and all three surveys will be in the  
child's file?

**R13. Yes.**

**Q14.** 3.3 Core Services Page 17 Generally  
Previous RFPs required that: "The youth must be working full or part-time;  
be working toward a diploma or GED; or be attending a vocational  
program/college. They would also be eligible if they were working full-time;  
so long as they have completed their diploma or GED." Is this still a  
requirement as we did not find it in the RFP?



**R14. Yes.**

**Q15.** 3.3 A. Core Services Page 17 Medication  
Does this mean an agency would monitor for ILP clients but *administer* for TLP clients? For ILP is monitoring sufficient or are we required to administer medications?

**R15. Yes. Yes.**

**Q16.** 3.5 Responsibilities Page 20 Item 7 Psychological  
Are you requiring a psychological for all children in ILP? It is not listed.

**R16. Yes.**

**Q17.** 4.3.5.2 Page 23 Vendor Financial Stability  
We understand this to mean you do not need the full audit but only the audited 2012 financial statement and the audit letters for 1010 and 2011?  
Do you want these as attachments at the end of the proposal or in this section?

**R17. Include the required information as an attachment at the end of the proposal. Reference the attachment location in this section of the proposal.**

**Q18.** 5.0 Cost proposal Page 26 Items 5.0  
You are asking for two separate budgets: Should the budgets be identical or should they reflect COLA/CPI and/or salary increases?

**R18. Yes, submit two separate budgets. Vendors have the option of including COLA/CPI and/or salary increases; however, the increases may be denied.**

**Q19.** 5.0 Cost proposal Page 26 Item 5.0  
Max rate is \$70/day for ILP but you also state daily rate subject to approval of DHR and Medicaid. If you determine \$70/day is the rate, is that a mixture of the DHR and Medicaid funding or are you offering \$70/day exclusively from DHR?

**R19. No. The \$70 per day is not exclusively from DHR. The maximum rate is \$70 per day for ILP which is inclusive of the DHR portion and the Medicaid portion.**