



Responses to questions:

Q1. 1. Section 3.1.1, D, Page 15:

Is DHR asking for the provider to offer awake staff at night in the event that it is needed or to hire staff for camps/conferences to stay awake during the night time hours regardless of the youth's needs?

R1. Qualified staff is required to provide supervision and assistance to young people overnight during the camps.

Q2. Section 3.2.1, H Page 16

Does making hotel arrangements also mean that the provider needs to pay for the hotel expenses out of this contract?

R2. Yes.

Q3. Section 3.3.1, B, Page 17

Do funds for mileage reimbursements for DHR staff to attend the conference now need to be included in this contract?

R3. Yes. All logistics related to the conference are to be handled by the vendor.

Q4. Section 3.4, p. 17: The selected vendor would be expected to hire two (2) former foster youth to work alongside the Department ILP staff to provide support to the Independent Living Program.”

Please describe the level of support expected for this service.

R4. The youth consultants must be supervised by a qualified professional within the vendors' organization. This person is expected to provide direct supervision, assign tasks, monitor progress, and complete work appraisals and performance reviews.

Q5. Section 3.4, p. 17

a) How many Permanency Roundtables are anticipated each year?

b) How many Transition Roundtables are anticipated each year?

c) Will DHR train the provider on the youth consultants' role in roundtables?

R5. a) The number of permanency roundtables varies from county to county. In the past the number has been between 10 to 20 depending on the size of the county and the number of youth the county would like to round table.

b) The number of transitional roundtables varies. During the first year the pilot counties are anticipated to be Mobile, Montgomery, Jefferson and Madison with an average of 50 to 75 youth



per county.

c) Yes.

Q6. Section 3.5, p. 17: "The vendor will also be expected to help develop, produce and assist the state ILP in distributing 500 ILP toolkits to be provided to youth as they enter and exit the Independent Living Program."

- a) Will the Department identify those entering and exiting ILP and share it with the provider?**
- b) Will the development and production of the toolkit need to be paid for out of this contract?**

R6. a) The vendor will assist with the development the toolkits. State DHR will distribute them to the counties.

b) Yes.