



ROBERT BENTLEY
Governor

State of Alabama Department of Human Resources

S. Gordon Persons Building
50 Ripley Street
P.O. Box 304000
Montgomery, Alabama 36130
334.242.1310
www.dhr.alabama.gov



NANCY T. BUCKNER
Commissioner

ANNOUNCEMENT

September 12, 2012

THE STATE OF ALABAMA DEPARTMENT OF HUMAN RESOURCES (DHR) WILL RELEASE A REQUEST FOR PROPOSALS (RFPs) FOR PRE ADOPTION AND/OR POST ADOPTION SERVICES ON FRIDAY, SEPTEMBER 14, 2012.

The ALABAMA DEPARTMENT OF HUMAN RESOURCES, (hereinafter referred to as “the Department”) seeks qualified vendors to provide *Pre Adoption Services* to families and children in the adoption process. Services must include: information and referral services; a library; support groups; educational opportunities; and counseling. Selected vendors will be required to recruit, train and complete approved home studies for a minimum of twenty-five (25) special needs adoptive homes, and twenty-five (25) child specific adoptive homes per year for the term of the contract. All proposed adoptive homes must obtain final approval from the Department. Contracting vendors will receive up to \$5000 per adoptive home after all requirements are met.

The Department also seeks a qualified vendor to develop a statewide Adoption Resource Center to provide *Post Adoption Services* to families and children in the process of adopting or who have adopted through the Alabama Department of Human Resources. Services must include: information and referral services; a library; support groups; educational opportunities; counseling; an annual permanency conference; and an annual adoption summer camp.

Proposals submitted in response to these solicitations must comply with the instructions and procedures contained in the procurement documents. Complete descriptions of the services sought for these projects are provided in Sections 3, Scope of Project.

The RFPs will be available by 5:00 p.m. on Friday, September 14, 2012, on the Department’s web site at www.dhr.alabama.gov. Click on the RFP link for *Pre Adoption and/or Post Adoption Services* under ANNOUNCEMENTS, which will take you directly to the RFPs or click on Requests for Proposals under QUICK LINKS, then click on the RFP link(s) for *Pre Adoption and/or Post Adoption Services*.

The initial contract terms will be for a period of **twenty-two (22) months** beginning **December 01, 2012** and ending **September 30, 2014**. Renewal of the contracts, as agreed upon by both parties, may be made at one (1) year intervals, or any interval that is advantageous to the Department, not to exceed a total of three (3) years, at the option of the Department. ***Selected vendors must be fully operational on December 01, 2012.***

If you are unable to access the RFPs after their release, following the instructions above, notify Starr Stewart (starr.stewart@dhr.alabama.gov) immediately via email.

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