



ROBERT BENTLEY
Governor

State of Alabama Department of Human Resources

S. Gordon Persons Building
50 Ripley Street
P.O. Box 304000
Montgomery, Alabama 36130
334.242.1310
www.dhr.alabama.gov



NANCY T. BUCKNER
Commissioner

ANNOUNCEMENT

December 01, 2011

THE STATE OF ALABAMA DEPARTMENT OF HUMAN RESOURCES (DHR) WILL RELEASE A REQUEST FOR PROPOSALS (RFP) FOR A SNAP QUALITY CONTROL REVIEW ASSESSMENT/TRAINING ON TUESDAY, DECEMBER 06, 2011.

The ALABAMA DEPARTMENT OF HUMAN RESOURCES, (hereinafter referred to as “the Department”) seeks a qualified vendor with a thorough knowledge of the SNAP Quality Control review process, the FNS 310 Handbook, and the skills to accurately apply and transfer said knowledge. The selected vendor will assess the current Quality Control (QC) review process and training and develop a new review process that will result in improved accuracy in the QC review of SNAP cases. The proposed process must be in compliance with all Federal regulations and guidelines for QC reviews. A more complete description of the services being sought for this procurement is provided in *Section 3, Scope of Project* of the RFP document. Proposals submitted in response to this solicitation must comply with the instructions and procedures described in the procurement document.

The RFP will be accessible by the close of business (5:00 p.m. CST) on *Tuesday, December 06, 2011* on the Department’s web site at www.dhr.alabama.gov. Click on the RFP link for the *SNAP Quality Control Review Assessment/Training* under ANNOUNCEMENTS, which will take you directly to the RFP or click on Requests for Proposals under QUICK LINKS, then click on the RFP link for the *SNAP Quality Control Review Assessment/Training*.

The contract term is for **one (1)** year beginning *March 01, 2012* and ending *Feb 30, 2013*. Renewals of the contract, as agreed upon by both parties, may be made at one-year intervals, or any interval that is advantageous to the Department, not to exceed **one (1)** year, at the option of the Department. If you are unable to access the RFP after its release using the above-mentioned web site, immediately notify Starr Stewart (starr.stewart@dhr.alabama.gov) via email.

An Affirmative Action/Equal Opportunity Employer