KAY IVEY
GOVERNOR
STATE OF ALABAMA
A LETTER FROM THE COMMISSIONER

Dear Governor Ivey:

Fiscal year 2017 was filled with promises of a brighter future for Alabama’s citizens through economic improvement and education. Several programs at DHR are working harder than ever to take advantage of the improved economy to help lead Alabamians from dependency to self-sufficiency.

The Supplemental Nutrition Assistance Program (SNAP) decreased to its lowest number of participants since 2009, while the unemployment rate in Alabama improved. DHR is aggressively working to continue this trend by improving its employment and training activities, working together with the Alabama Department of Labor and the Department of Commerce, and forming other partnerships designed to assist our clients in learning new skills and gaining meaningful employment.

Alabama’s TANF families continue to participate in the JOBS program with over 3,400 adults in the TANF program participating in the JOBS program each month. This resulted in an average of 427 clients per month who found employment during FY 2017. Five hundred and ten TANF families left the program due to gaining employment and there was a monthly average of 2,349 TANF clients working in FY 2017.

In an effort to ensure the safety of children attending child care centers that receive federal subsidy funding, DHR’s Child Care Division completed health and safety inspections at 678 license-exempt child care centers. Those inspections found over 15,000 issues of non-compliance with over 12,000 of them being considered critical. These Centers must correct the non-compliance issues if they wish to continue to receive federal child care subsidies.

DHR is making great strides in ensuring a better future for our foster children by creating opportunities for them to advance their education. There were 153 foster youths participating in the Fostering Hope Scholarship in FY 2017. These 153 youths attended 33 different schools in Alabama as they gain knowledge and skills that will help them become independent and successful.

I am also pleased to report that DHR received over one million dollars in Federal Guardianship Incentive Award funds from the U.S. Department of Health and Human Services for our commitment and success in finalizing adoptions from foster care. This is the tenth straight year that Alabama DHR has received the federal adoption incentive award.

The number of Adult Abuse, Neglect and exploitation reports increased by 10% in FY 2017 over the previous year. We believe this is partially due to new legislation that has been enacted over the past few years to strengthen Alabama’s ability to protect vulnerable adults. We believe this number will continue to rise as our aging population and public awareness increases over the next several years.

The Department of Human Resources and its employees continue to strive for excellence in all of the programs we administer as the information contained in this Annual Report clearly demonstrates. I assure you that DHR will continue to improve the services and support we provide to Alabama’s children and vulnerable adults as we move forward through FY 2018 and beyond. I am pleased to submit to you this Annual Report for FY 2017.

With warmest regards,

Nancy T. Buckner
Commissioner
SOME BASIC FACTS ABOUT THE
STATE OF ALABAMA
DEPARTMENT OF HUMAN RESOURCES

DHR’S MISSION
TO PROVIDE FOR THE PROTECTION, WELL-BEING, AND SELF-SUFFICIENCY
OF CHILDREN AND ADULTS

MAJOR PROGRAMS
The Department of Human Resources’ major programs include Family Services, Food Assistance, Child Support, Child Care Services, Adult Protective Services, Family Assistance, and Emergency Welfare Services.

DHR BOARDS
DHR operates under the State Board of Human Resources. The Governor, who serves as Board Chairperson, appoints the board members who serve six-year terms. The State Board approves major administrative actions, including the appointment of the Commissioner. The Board also approves the agency’s operating budget.

The 67 County Departments of Human Resources have boards that are appointed by county governments. City governments are involved in the appointment of county board members in a few populous counties.

REVENUES AND EXPENDITURES
In Fiscal Year 2017, DHR’s revenues and expenditures totaled $1,864,687,011, including more than $1.17 billion in food assistance benefits. The federal government provided approximately 86% of the agency’s funds. Sources of state dollars included the General Fund, the Education Trust Fund, whiskey and beer taxes, and other earmarked taxes.

Most of DHR’s federal funding comes through the U.S. Department of Agriculture (USDA) and the U.S. Department of Health and Human Services (HHS).

DIVERSE RESPONSIBILITIES
The Department has some of the most diverse responsibilities of any public or private agency. The agency’s number one legal responsibility is to prevent abuse, neglect and exploitation of children and vulnerable adults.

The agency also has a major role in assisting needy families through administration of the Food Assistance Program and the welfare block grant. Support services are provided to help the families become self-sufficient. Approximately one of every four Alabamians are affected directly or indirectly by DHR programs, services or functions.

DEPARTMENT HISTORY
The Alabama Department of Human Resources (DHR) was created in August 1935 to administer programs that were part of the Social Security Act. These programs were developed to help Americans suffering through the financial hardships of the Great Depression.

The agency’s original name was the Department of Public Welfare. In 1955, it was renamed the Department of Pensions and Security. The current name was adopted in 1986. Some programs have changed over the years; however, the agency’s primary goal has always been to help people in need.

DEPARTMENT EMPLOYEES
DHR averaged 4,145 employees in FY 2017, most of whom work in county offices. Social workers represent the largest category of DHR staff, although a variety of professions are represented within the agency.
All programs of the Department of Human Resources are administered in accordance with the Civil Rights Act of 1964, as amended; the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; the Age Discrimination in Employment Act of 1967, as amended; the Americans with Disabilities Act of 1990, as amended, and all other federal and state civil rights laws, as amended.

Fiscal Year 2017
October 1, 2016 - September 30, 2017

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50 North Ripley Street  •  Montgomery, Alabama  36104

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FOSTERING HOPE SCHOLARSHIP AWARDED TO
153 FOSTER YOUTH

There are currently 153 foster youth receiving support from the Fostering Hope Scholarship. Foster youth are attending 33 different schools in Alabama. Fostering Hope mentors have contacted all recipients and are currently arranging face to face contact with them to review and provide needed support to assure success. There are also 150 foster youth who are pending high school seniors DHR is tracking so support can be provided to them as they prepare for post-secondary education.

The Independent Living Services (ILP) unit supports the needs and identification of services for older youth to develop skills to live independently and achieve permanency in a timely manner.

### ILP Activities

- Two three day youth camps (150 - ages 14-17 and 150 - ages 17-21) for a total of 300 youth
- The Annual ILP Networking Mini-Conferences for 150 staff/providers
- Thirty-four youth participated in the 2016 Daniel Memorial Conference in August in Orlando, Florida
- Eight Foster Youth participated as Legislative Pages
- ILP Website for staff, foster parents, service providers and youth
- 153 current and former foster youth are participating in the Fostering Hope Scholarship

### CHILDREN IN DHR CUSTODY

**BY FISCAL YEAR MONTHLY AVERAGE**

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Monthly Average</th>
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<tbody>
<tr>
<td>FY 2012</td>
<td>5,466</td>
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<tr>
<td>FY 2013</td>
<td>5,049</td>
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<tr>
<td>FY 2014</td>
<td>4,985</td>
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<tr>
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<td>5,041</td>
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<td>FY 2016</td>
<td>5,385</td>
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<td>FY 2017</td>
<td>6,129</td>
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DHR receives over $1 million in Federal Adoption & Guardianship Incentive Award funds

In recognition of Alabama’s commitment and success in finalizing adoptions from foster care, DHR once again received over $1 million in Federal Adoption and Guardianship Incentive Award funds for FY 2017 from the U.S. Department of Health and Human Services. These funds were used to fund the Adoption Trained Therapist Network, regional trainings, recruitment, pre-adoptive and post-adoptive services and child-specific recruitment to remove barriers to adoptive placement based on pre-adoptive needs.

ADOPTION RECRUITMENT

The Department coordinates two Wendy’s Wonderful Kids projects with funding from the Dave Thomas Foundation for Adoption. These projects serve children in Jefferson and surrounding counties, as well as Mobile, Baldwin and other southwest Alabama counties. The project in Southwest Alabama began in 2007 and has served a total of 110 children, 65 of whom have achieved permanency through finalized adoptions. The Jefferson-area project started in 2011 and has served 73 children and 33 of them have achieved permanency through finalized adoptions. The children served by these projects are older children, children with significant special needs, larger sibling groups and other children that historically have been challenging to match with adoptive homes.

(continued on page 7)
Kids to Love, a private non-profit foundation, continues to advocate for our foster children. In addition to the weekly Kids to Love features that air on WHNT-TV in Huntsville, children in foster care in Alabama are provided school supplies, Christmas gifts and college scholarships through Kids to Love.

Camp Hope Alabama is a new project of Kids to Love. One of the unfortunate realities for many children in foster care is being separated from their brothers and sisters. Camp Hope is a weekend camp that gives foster children a home-like atmosphere filled with fun activities but most importantly an opportunity to build and maintain their sibling bond. Participation in this camp gives adoption staff an opportunity to observe and assess how siblings interact with one another allowing them to do better matching with potential adoptive families. The facilities are also used from time-to-time for pre-placement adoption visits between children and families.

Heart Gallery Alabama has been working with the Department for over ten years photographing and producing videos of children waiting for adoption. In addition to the website that features these children, www.heartgalleryalabama.com presents on-site exhibits at various locations across the state. Heart Gallery Alabama partners with several television network affiliates as well as regional and statewide publications featuring children waiting for adoption.

In addition to the Kids to Love and Heart Gallery Alabama sites, Alabama’s waiting children are also featured on www.adoptuskids.org, www.adoption.com and the Department’s own website, www.dhr.alabama.gov.

### STATEWIDE ADOPTIONS FINALIZED BY FISCAL YEAR

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<td>549</td>
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<td>588</td>
<td>526</td>
<td>548</td>
<td>512</td>
<td>502</td>
<td>509</td>
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POST ADOPTION SERVICES

Post Adoption Services are provided through contract with Children’s Aid Society of Alabama. **Alabama Post Adoption Connection (APAC)** is a statewide program designed to empower adoptive families facing adoption challenges and to facilitate stronger bonds and interaction within all adoptive families.

APAC Services are available to all adoptive and kinship guardianship family members. Some services are also available to foster family members, prospective adoptive families, kinship care families and professionals working with the foster/adoptive population. Statewide services are provided out of four APAC offices located in Birmingham, Montgomery, Huntsville and Mobile.

Services include recruiting, training and assessing families to adopt from foster care, library resources, training sessions and webinars, information and referral as well as family advocates and counselors. An annual camp for children and youth who have been adopted as well as special adoption-competent training for mental health providers are also among the services provided through APAC.

OFFICE OF CHILD WELFARE ELIGIBILITY

The Title IV-E Program received $41,710,181 in federal reimbursements for fiscal year 2016. The penetration rate was 53.76%. The penetration rate is important to the Department since it governs the amount of reimbursement that we receive from the federal government. The IV-E program, authorized by the Title IV, Part E of the Social Security Act, provides funds to our state for maintaining certain children in foster care or in adoptive families. The funding is also used for the administration of the program and training staff who work with the children and families.

The next scheduled Alabama IV-E Foster Care Review will be conducted by the Administration of Children and Families during the week of September 10, 2018.

INTERSTATE COMPACT FOR THE PLACEMENT OF CHILDREN (ICPC)

1,225 Total Referrals
- Adoptions - 228
- Foster Care - 202
- Relative Placement - 483
- Parental - 250
- Residential - 61

OFFICE OF FINANCIAL RESOURCE MANAGEMENT

The Office of Financial Resource Management works with county staff and contract providers of Residential and Therapeutic Foster Care to ensure that needed services are available for abused and/or neglected children and that policy is available so that services are provided in compliance with rules and regulations of the Medicaid Agency.

**Revenues Received from the Alabama Medicaid Agency**

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>FY 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Targeted Case Management</td>
<td>$14,651,755.55</td>
</tr>
<tr>
<td>Medicaid Rehabilitative Services</td>
<td>$28,782,866.67</td>
</tr>
<tr>
<td>Total</td>
<td>$43,434,622.22</td>
</tr>
</tbody>
</table>
In Fiscal Year 2017 the Child Support Enforcement Division continues to partner with federal, state, and county child support staff, district attorneys, private attorneys, judges and other court officials, law enforcement officials, insurance companies, hospitals, the Bureau of Vital Statistics, the State Department of Labor, the Family Assistance (TANF) program, Medicaid, Child Welfare, the Social Security Administration, the Department of Corrections, noncustodial parents and numerous contractors all in an effort to provide consistent support payments for the children served by the agency. Establishing paternity, locating absent parents, collecting and distributing payments remain the focus while placing emphasis on both parents meeting the needs of the children financially and emotionally.

CHILD SUPPORT DIVISION DEVELOPS
STATEWIDE DIGITAL FILING SYSTEM

The Child Support Enforcement Division has been successful in developing a statewide electronic document imaging system. This new imaging system, *Alabama DHR Document Imaging for Child Support* (ADDI-CS) launched statewide in FY2017. It is designed to serve as a method for child support staff to scan documents and import them into a digital file. Digital filing supports an electronic filing system that will significantly reduce paper-based processes, and provide improved security and instant file retrieval. The Alabama DHR Document Imaging for Child Support application was highlighted during the annual Federal Office of Child Support Enforcement Regional meeting in Tallahassee, Florida.

Child Support Exceeds Performance Standards

The Child Support Enforcement Division continues to exceed in performance standards. Paternity and court order establishment, along with collection efforts, help families develop lasting relationships and raises children out of poverty by helping families achieve self-sufficiency. Program performance in paternity establishment reached a total of 96%. And 89% of court orders were established in DHR’s 219,745 child support cases in FY2017, a record high within the last five years.
ADULT ABUSE, NEGLECT AND EXPLOITATION (AANE) REFERRALS CONTINUE TO RISE

The total number of AANE reports and preventions in FY 2017 shows an increase of approximately 10% from FY 2016. The combined total of AANE reports and prevention assessments was 9,367 and the total number of victims assessed was 9,700.

There were 7,481 Adult Abuse, Neglect, and Exploitation reports received and investigated by the Department of Human Resources in FY 2017. The reports involved adults aged 18 and older who were alleged to be in need of protection. The number of prevention assessments completed was 1,886. Preventions include assessment of situations in which there is concern that abuse, neglect, or exploitation would occur unless some assistance is provided.

*Referrals for 2017 reported 9,700 victims*
Ms. Celia Gamble, a social service caseworker in Mobile County, was awarded the 2017 Alabama Spirit of Adult Protective Services Award by Commissioner Nancy T. Buckner at a ceremony on June 14, 2017. Commissioner Buckner recognized the outstanding accomplishments of Ms. Gamble and presented her with a plaque honoring her as the recipient of the 2017 Alabama Spirit of APS Award.

Ms. Gamble has provided consistent quality services to the elderly and disabled adult population in Mobile County for 22 of her 37 years of Department service. She has worn many different hats over her tenure. She is resourceful and is always willing to help in a crisis day or night. Ms. Gamble’s genuine nature and her empathy towards the family and community that she serves reflects in her case management skills and her understanding of best case practice for the general welfare needs and safety of the clients.
FY 2017 JOB FACTS

All Families Work Participation Rate - 56.9%  Two-parent Work Participation Rate - 59.1%

**TANF Work Rates**

- Average number of adults required to participate in the JOBS Program each month – 4,394
- Average number of two-parent families required to participate in JOBS each month – 54
- Adults who found employment each month averaged – 427
- Total monthly average of clients working – 2,349
- Average number of adults who participated in the Community Employment Program (CEMP) each month – 319
- Families Transitioned off TANF due to Employment - 510

**Alabama Coalition Against Domestic Violence**

The Alabama Department of Human Resources’ domestic violence prevention and assistance effort is managed by the Alabama Coalition Against Domestic Violence (ACADV). The program funded by DHR is known as SAIL which is an acronym for Special Assessment Intervention Liaison. SAIL currently provides services to low income persons in all 67 counties in Alabama via 24 specialists.

During FY 2017, the ACADV received 2,186 referrals for domestic violence via SAIL, worked with 985 SAIL participants, helped 323 participants acquire employment and provided financial assistance to 325 low income participants.

**Alabama Domestic Violence Hotline 1-800-650-6522**
State Supplementation Program

The State Supplementation Program provides payments to needy elderly, blind and disabled persons. Its purpose is to supplement SSI benefits and/or other income to individuals who are in need of independent home-life care or specialized independent care and are paying someone to provide such care.

In FY 2017 an average number of 54 individuals received benefits under the State Supplementation Program

Fiscal Year 2017
Family Assistance Program Statistics

- Average caseload – 9,813
- Average monthly payment per case - $189.28
- Average number of child recipients – 17,310
- Average percentage of child-only cases – 52%
- Non child-only cases receiving benefits beyond 36 months – 21.8%
Early Head Start - Child Care Partnership  
(EHS-CCP) Program

The Early Head Start – Child Care Partnership (EHS-CCP) Program is increasing the number of Early Head Start and child care providers that can meet the highest standards of quality for infants and toddlers. The goals of the program is to:
- Combine the strengths of child care and Early Head Start (EHS) programs.
- Layering funding to provide comprehensive services and high-quality early learning environments for low-income working families with infants and toddlers.
- Integrate EHS comprehensive services and resources into the traditional child care and family care settings.

<table>
<thead>
<tr>
<th>Funded Enrollment – 566</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subsidy Children Enrollment – 83%</td>
</tr>
<tr>
<td>Family Child Care Homes – 51 (in 20 Counties)</td>
</tr>
<tr>
<td>Child Care Centers – 20 (in 13 Counties)</td>
</tr>
<tr>
<td># Counties – 29</td>
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Office of Child Care Licensing – CCDF Health and Safety Monitoring

DHR licensing consultants conducted 678 monitoring visits of exempt providers participating in the Child Care Subsidy Program to determine compliance with federal Child Care and Development Fund (CCDF) Health and Safety requirements. Initial visits were conducted August 2017 and September 2017. All programs had 90 days from the initial visit to correct any non-compliance.

- Total Visits – 678 exempt centers
- Number of Non-compliances - 15,156
- Number of Critical non-compliances – 12,320

Child Care Licensing

In FY 2017, licensing consultants made 4,464 visits to licensed child care centers and licensed day care homes to determine compliance with minimum standards, license new facilities, renew licenses of existing facilities, investigate licensing complaints and to provide consultation to child care staff.

- Licensed centers as of September 30, 2017.................................981
- Licensed child care homes as of September 30, 2017.........................770
- Church Exempt child care facilities as of September 30, 2017.............953

CCDF Health and Safety Monitoring

Licensing consultants conducted 678 monitoring visits to exempt child care facilities as part of the Department’s compliance with new CCDF (Child Care and Development Fund) regulations.

Family Child Care Unit – The EHS-CCP Program implemented a Family Child Care Unit to give more focus to the unique needs of the family child care partner sites, including more state level assistance, and timely site visits to evaluate and address challenges. The unit consists of a Program Supervisor and three Program Specialists.
Child Care Subsidy Program

Beginning in February 2017, the Department began a Waiting List Project to place children into care from the Child Care Subsidy Program waiting list. Through this effort 1532 children were placed in care from the waiting list. The Child Care Subsidy Program recorded a 15% increase in child enrollment and an 8% increase in reimbursements to child care providers.

*Parent Eligibility*

- Children enrolled in the program as of September 30, 2017 ............... 38,025
- Dollars reimbursed to child care providers ........................................ $90.7 million
- Children on the waiting list as of September 30, 2016 .......................... 1,010

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**QUALITY ENHANCEMENT SERVICES**

**ALABAMA Quality STARS - “Look for the STARS”**

In FY 2017 twenty-five child care centers achieved STAR rating in the Alabama Quality STARS - QRIS (*Quality Rating and Improvement System*). The STAR rating identifies the center as meeting standards above and beyond minimum licensing requirements.

Alabama Quality STAR rated centers receive higher reimbursement for children participating in the Child Care Subsidy Program (up to 10% above the base rate for STAR 5 centers). STAR rated centers also qualify for an annual Incentive Bonus ranging from $200.00 for STAR 1 rated small center (licensing capacity 50 or less) to $1,500 for a STAR 5 rated large center (licensing capacity over 100).

| STAR 1 - 15 |
| STAR 2 - 3 |
| STAR 3 - 3 |
| STAR 4 - 4 |
| STAR 5 - 0 |

There are 655 child care practitioners registered in the Alabama Pathways - Professional Development Registry (PDR). The PDR database allows the Child Care Division to track the professional development qualifications (credentials, degrees, and training) of child care practitioners. Of those registered, 56% have an associate's or higher degree in child development, early childhood education or early education.
SNAP PARTICIPATION CONTINUES TO DECLINE as Employment Increases and Economy Improves

The number of low income people receiving Food Assistance benefits in Alabama decreased to the lowest number since FY 2009, as the unemployment rate headed toward the lowest rate since 2007. An average of 804,000 people received benefits each month in FY 2017, a decrease of almost 5% from FY 2016.

The total amount of SNAP benefits decreased from $1.26 billion to $1.17 billion in FY 2017. In addition to the increase in employment, the decrease was also partly due to the time limits for Able-Bodied Adults Without Dependents (ABAWDS). Able-bodied adults between the ages of 18-50 without dependents (people who don’t take care of anyone else) or those persons who are not “exempt” from the time limits are required to work, volunteer or attend a qualified education or training program for at least 80 hours each month or lose their SNAP benefits after three months.

PROGRAM INTEGRITY

- Established 412 fraud claims totaling $1.4 million in overpayments
- Established 224 trafficking claims in the amount of $284,192
- Collected over $6 million in repayments for all types of claims; program kept almost $1.15 million
- Prosecuted 85 fraud cases in court resulting in $339,000 collected in court-ordered restitution
- Processed a total of 4093 claims totaling $5.9 million
Big Changes for Alabama Food Assistance Employment and Training Program

The Alabama Department of Human Resources Food Assistance Employment and Training (E&T) Program has a new name: Alabama Resources for Enrichment, Self-Sufficiency, and Employability Training (A-RESET). More importantly, it has a new focus.

The State moved toward a more robust E&T program in FY 2017. As a result, the program is undergoing some major changes. The goal of these changes is to provide more program participants with the necessary education, skills, and training needed to successfully compete in today’s job market and become employed at jobs which will allow them to become self-sufficient.

During the past year, DHR has aggressively pursued additional partnerships to increase the State’s ability to assist our clients in their efforts to move from dependency to self-sufficiency.

In FY 2016 the State had one E&T partnership with the Alabama Department of Labor (ADOL). In FY 2017, the State established four new partnerships, bringing the total number of partnerships to five.

The State’s current partners are:

- Alabama Department of Labor (ADOL)
- Alabama Community College Systems Adult Education Program (Adult-Ed)
- Goodwill Easter Seals of The Gulf Coast (GES)
- The Bridge Center, Inc. (The Bridge)
- Heritage Training and Career Center (HTCC)

There are more partnerships on the horizon. The State has also placed nine case managers specializing in E&T in six counties: Elmore, Lee, Lowndes, Mobile, Montgomery, and Wilcox.

With the addition of these new partners and case managers, the State is able to offer more intense education, training, and case management to A-RESET participants.
Automation Improvements to Support A-RESET

The USDA Food and Nutrition Service now requires states to gather more demographic information on E&T participants and have measures to more effectively evaluate their partners and the services they provide to SNAP E&T participants. As a result of these federal changes, the Food Assistance Division contracted with The University of Alabama to upgrade the Food Assistance computer system to capture and gather the needed information. The University of Alabama is also developing a web-based portal which will be accessible by A-RESET partners. The portal will enable the state and its partners to easily share information.

Alabama Continuum of Services Model to Transition Recipients from TANF JOBS Program into A-RESET

Alabama SNAP’s, Employment and Training program A-RESET and TANF’s JOBS program have entered into an integrated project aimed at helping more families meet their ongoing financial needs and move from dependency to self-sufficiency.

The Continuum of Service Model involves state and local staff from DHR, the Alabama Department of Labor (ADOL) through the execution of the Workforce Innovation and Opportunity Act (WIOA), the Alabama Community College System Adult Education (Adult Ed), federal counterparts, other community based organizations (The Bridge Center, Inc. and Goodwill Easter Seals), as well as various employers working together to move families from dependency on government benefits into employment.

In Alabama, when TANF recipients obtain a job they are eligible to continue receiving TANF payments and supportive services including child care and transportation for 12 months. After that time, the Continuum of Service project then helps clients transition from TANF directly to A-RESET. If the client continues to be SNAP eligible, the client can move into the A-RESET program where they continue to receive educational, vocational, and work readiness training as well as supportive services including child care and transportation.

The program has also partnered with some employers to conduct hiring events at DHR offices around the state which allows SNAP and TANF clients to be screened and interviewed for potential jobs.

The purpose of this collaborative effort is to expand the scope of employment and supportive services provided to families in these programs with the goal of adequate employment and self-sufficiency, ending the need for government services.
Office of Training

Field Administration’s Office of Training continued to develop, administer, and evaluate training modules for DHR’s online learning management system known as LETS (Learning, Education, and Training System). This system aids the development of over 4,000 DHR employees. In addition to administering the Field Administration courses on topics such as employee safety, emergency welfare duties, and confidentiality, the Office of Training continued to assist the training divisions within DHR’s different program areas in delivering their trainings through LETS.

By providing online training through LETS, DHR is able to reduce travel expenses and time spent away from work for both trainers and participants while providing more standardized training. LETS also tracks instructor-led trainings in order to maintain a complete training history for employees.

The Office of Training continued to administer the Child Abuse Mandated Reporters Training and the Adult Abuse Mandated Reporters Training for the citizens of Alabama through DHR’s public interactive training website (http://training.dhr.alabama.gov). Both of these trainings were developed as part of a statewide effort to ensure mandated reporters receive the necessary training to better protect Alabama’s children, elderly and disabled adults.

Emergency Welfare Services

- Field Administration staff participated in Alabama Emergency Management Agency (AEMA) exercises and trainings, including the annual Winter Weather Exercise at the State Emergency Operations Center and AEMA Division offices on November 2, 2016.

- Emergency Welfare Services (EWS)/Safety participated in quarterly Functional and Access Needs in Disasters (FAND) meetings co-chaired by the Governor’s Office on Disability (GOOD) and Alabama Department of Public Health (ADPH).

- EWS/Safety hosted quarterly Mass Care conference calls and a webinar in coordination with ADPH’s Center for Emergency Preparedness, Alabama Emergency Management Agency, and the National Center for Missing and Exploited Children. Sheltering and Mass Care (ESF6) support agencies, including American Red Cross, The Salvation Army, and Governor’s Office on Disability provided updates on emergency preparedness activities undertaken to prepare for an all hazards response.

- EWS/Safety staff collaborated with ADPH, AEMA, and American Red Cross to identify and survey additional Mass Care and Medical Needs shelters. The ADPH Medical Needs Shelter (MNS) Planning Workgroup, which includes ADHR and other state partners, conducted site visits to pre-identified and potential MNS locations to meet with local sheltering partners and discuss agency roles, responsibilities, and shelter operations.

- Field Administration staff participated in ADPH Medical Needs Shelter (MNS) staff training. Participants learned more about MNS activities, including the Alabama Incident Management System (AIMS) patient registration module used to track MNS patients and caregivers.

- EWS/Safety coordinated with the Governor’s Office of Volunteer Services, United Ways of Alabama, and other state agencies to review Long-term Recovery Committee (LTRC) cases and Community Safe Rooms/Shelter applications to the Governor’s Emergency Relief Fund (GERF).

(continued on page 20)
The GERF provides assistance to individuals and families, through local LTRCs, with recovery costs that are a direct result of a disaster or emergency.

**Sheltering and Mass Care Task Force**

Commissioner Buckner chaired the annual Sheltering and Mass Care Task Force (SMCTF) meeting on December 7, 2016. DHR coordinates with state agencies and Voluntary Agencies Active in Disasters (VOADs) to prepare for the sheltering and mass care of evacuees and/or displaced persons during a disaster or any Governor ordered mandatory evacuation.

**Field Administration – Employee Safety**

The Office of EWS/Safety collaborated with the Alabama Law Enforcement Agency and the U.S. Department of Homeland Security to provide on-site safety training. ALEA and USDHS conducted “RUN, HIDE, FIGHT” (active shooter) and “If You See Something, Say Something™” trainings at County offices. The trainings emphasize the importance of personal safety and reporting suspicious activity to law enforcement.

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**Staff Development**

During 2017, Field Administration/Staff Development continued partnerships with professional social work education programs throughout Alabama to provide training and education to current and prospective child welfare social workers via the Title IV-E Traineeship Agreement. Through these partnerships, child welfare staff received training on building professional resiliency and well-being, as well as, social work licensure preparation. County directors participated in trainings focused on enhancing child welfare leadership skills. Several Child Welfare Information Sessions were held. In addition to these training opportunities, the Title IV-E Traineeship Agreement supported the infusion of child welfare content into professional social work education programs and stipend support for professional social work students interested in child welfare careers.

Field Administration/Staff Development continued to provide support for the Department’s Social Work Licensure Initiative throughout 2017. Social Work Licensure Supervision, in accordance with Alabama State Law and the Alabama Board of Social Work Examiners Administrative Code, was provided to approximately 130 licensed employees throughout the State. Field Administration/Staff Development Social Work Licensure Supervisors provided crisis intervention assistance to foster parents and employees of the Department working with cases of particularly severe child abuse. Crisis and grief intervention is also provided to employees dealing with the unexpected deaths of co-workers. Also, Field Administration/Staff Development supported the District Administrative Specialists by collecting and analyzing data for use in the performance appraisals of county directors.
ALABAMA DEPARTMENT OF HUMAN RESOURCES

SOURCES AND USES OF FUNDS FOR 2017

### USES OF FUNDS

<table>
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<tr>
<th>Category</th>
<th>Amount</th>
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<td>Salaries</td>
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<td>Employee Benefits</td>
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<td>In-State Travel</td>
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<td>Out-of-State Travel</td>
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<td>Repairs and Maintenance</td>
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<td>Rents and Leases</td>
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<td>Professional Services</td>
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<td>Supplies, Materials and Operating Expenses</td>
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<td>Transportation Equipment Operating Costs</td>
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<td>Grants &amp; Benefits</td>
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<td>Capital Outlay</td>
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<td>Transportation Equipment Purchases</td>
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<td>Other Equipment Purchases</td>
<td>4,548,766</td>
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<td><strong>TOTAL USES OF FUNDS</strong></td>
<td><strong>$1,864,687,011</strong></td>
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### SOURCES OF FUNDS

#### Federal and Local Funds

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<td>Federal Temporary Assistance to Needy Families</td>
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<td>Federal Title IV-B Funds</td>
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<td>Federal Title IV-D Funds</td>
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<td>Federal Title IV-E Funds</td>
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<td>Federal Title XIX Funds</td>
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<td>Federal Social Services</td>
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<td>Block Grant-Title XX</td>
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<td>Federal Child Day Care</td>
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<td>Discretionary Funds</td>
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<td>Federal Child Day Care Mandatory Funds</td>
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<td>Federal Child Day Care Matching Funds</td>
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<td>Federal USDA Funds</td>
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<td>Federal Child Abuse Grant</td>
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<td>Early Head Start Grant</td>
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<td>Local Contract Funds</td>
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<td>Child Support Interest and Fees</td>
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<tr>
<td>Casey Foundation Grant</td>
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<td>Thomas Foundation Grant</td>
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<td>Other Federal</td>
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#### State Funds

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<td>Transfers from MNC Agencies</td>
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<td>Foster Care Trust Fund</td>
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<td>General Fund Transfer</td>
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<td>Education Trust Fund Transfer</td>
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<td>Whiskey Tax</td>
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<td>ABC Profits</td>
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<td>Beer Tax and Fortified Wine Tax</td>
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<td>Tobacco Tax</td>
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<td>Contractors’ Gross Receipts</td>
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<td>Children First Trust Fund</td>
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<td>Unencumbered Balance Forward</td>
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<tr>
<td><strong>TOTAL FUNDS AVAILABLE</strong></td>
<td><strong>$1,864,687,011</strong></td>
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Amounts are reported as provided by the Executive Budget Office using the STAARS Performance Budgeting System.
Amounts reported are as provided by the Executive Budget Office using the STAARS Performance Budgeting System.

**DEPARTMENT OF HUMAN RESOURCES**

**FY 2017**

**EXPENDITURES BY OBJECTS**

- Salaries $171.76 (9.21%)
- Employee Benefits $77.36 (4.15%)
- In-State Travel $8.00 (.43%)
- Out-of-State Travel $0.44 (.02%)
- Repairs and Maintenance $1.25 (.07%)
- Rents and Leases $24.86 (1.33%)
- Professional Services $35.44 (1.90%)
- Supplies, Materials, Opr Exp $10.43 (.56%)
- Utilities and Communications $11.00 (.59%)
- Transportation Equipment Operations, Capital Outlay, Equipment $5.17 (.28%)

**TOTAL EXPENDITURES = $1,864,687,011**

VALUES = MILLIONS

Amounts reported are as provided by the Executive Budget Office using the STAARS Performance Budgeting System.

**DEPARTMENT OF HUMAN RESOURCES**

**FY 2017**

**GRANTS AND BENEFITS BY PROGRAM**

- Food Assistance Program $1,167.39 (76.85%)
- Child Support Enforcement $14.60 (.96%)
- Child Day Care $117.81 (7.76%)
- TANF $39.95 (2.63%)
- Child Welfare $175.72 (11.57%)
- Adult Protective Services $3.53 (.23%)

**TOTAL GRANTS AND BENEFITS EXPENDITURES = $1,518,982,940**

VALUES = MILLIONS

Amounts reported are as provided by the Executive Budget Office using the STAARS Performance Budgeting System.
DEPARTMENT OF HUMAN RESOURCES

REVENUE SOURCES

FY 2017

TOTAL FUNDS = $1,864,687,011
VALUES = MILLIONS

Amounts reported are as provided by the Executive Budget Office using the STAARS Performance Budgeting System.

DEPARTMENT OF HUMAN RESOURCES

EXPENDITURES BY FUNCTIONAL AREA

FY 2017

TOTAL EXPENDITURES = $1,864,687,011
VALUES = MILLIONS

Amounts reported are as provided by the Executive Budget Office using the STAARS Performance Budgeting System.
With some exceptions, the programs and services of the Alabama Department of Human Resources are provided by or through the agency’s 67 County Departments of Human Resources. All DHR county departments have boards appointed by local governments. These County Boards of Human Resources are the hiring authority for the DHR County Director.

AUTauga
Director: Onya Myhand
203 North Court Street
Prattville, AL 36067
telephone: (334) 358-5000

Baldwin
Director: ReMigia Coleman
22259 Palmer Street
Robertsdale, AL 36567
telephone: (251) 945-2400

Barbour
Director: Stephanie McKnight
Clayton Industrial Park
276 Highway 239 South
Clayton, AL 36016
telephone: (334) 775-2000

Bibb
Director: Carla Emmons
84 Library Street
Centreville, AL 35042
telephone: (205) 926-2900

Blount
Director: Catherine Denard
415 5th Avenue East
Oneonta, AL 35121
telephone: (205) 274-5200

Bullock
Director: Tracy Larkins
201 North Powell Street
Union Springs, AL 36089
telephone: (334) 738-0111

Butler
Director: Jennifer Langford
109 Caldwell Street
Greenville, AL 36037
telephone: (334) 382-4400

Calhoun
Director: Sam Smith
415 West 11th Street
Anniston, AL 36202
telephone: (256) 240-2021

Chambers
Director: Julia Ann Hyde
410 9th Ave. SW
LaFayette, AL 36862
telephone: (334) 864-4000

Cherokee
Director: Barbara Fulmer
202 Dean Buttram Sr. Avenue
Centre, AL 35960
telephone: (256) 927-1440

Chilton
Director: Marilyn Colson
500 Airport Road
Clanton, AL 35046
telephone: (205) 280-2000

Choctaw
Interim Director: Ashley Carlock
1003 Mulberry Avenue
Butler, AL 36904
telephone: (205) 459-9701

Clarke
Interim Director: Alvin Reed
22609 Highway 84
Grove Hill, AL 36451
telephone: (251) 275-7001

Clay
Director: Kay Robertson
86930 Highway 9
Lineville, AL 36266
telephone: (256) 396-6800

Cleburne
Director: Marsha Busby
732 Oxford Street
Heflin, AL 36264
telephone: (256) 463-1700

Coffee
Director: Deana Stinson
3881 Salem Road
Enterprise, AL 36330
telephone: (334) 348-2000

 Colbert
Director: Brandy Trapp
3105 George Wallace Blvd.
Muscle Shoals, AL 35661
telephone: (256) 314-4900

Concuh
Director: Jodie Nata
856 Liberty Hill Drive
Evergreen, AL 36401
telephone: (251) 578-3900
DHR County Directors

Bottom from left: Lainie Alexander, Morgan County; Denise Raines, DeKalb County; Kristie Crabtree, Jackson County; Shea Cobb England, Assistant Director, Jefferson County (Bessemer)

Middle from left: Amy Smith, Cullman County; Angela McClintock, Jefferson County; Francine Fenderson, Assistant Director, Jefferson County; Teri Coley, Assistant Director, Jefferson County; Doug Heath, Assistant Director, Jefferson County; Brandy Trapp, Colbert County; Cindy Bratcher, Lauderdale County

Top from left: Tracy Miller, Limestone County; Dan Williams, Assistant Director, Jefferson County; Corey Williams, Lawrence County

Bottom from left: Misty Creel, Pickens County; Marilyn Colson, Chilton County; Wanda Goodwin, Dallas County; Wilson Morgan, Greene County

Top from left: Nicole Parker, Talladega County; Mattie Harris, Hale County; Carla Emmons, Bibb County; Autumn White, Coosa County; Crystal May, Perry County
COOSA
Director: Autumn White
300 South Jackson Street
Rockford, AL 35136
telephone: (256) 377-2000

COVINGTON
Director: Lesa Syler
1515 Martin Luther King Jr. Expwy.
Andalusia, AL 36420
telephone: (334) 427-7900

CRENSHAW
Director: Kristi Maddox
25 Hospital Drive
Luverne, AL 36049
telephone: (334) 335-7000

CULLMAN
Director: Amy Smith
1220 St. Joseph Street, NW
Cullman, AL 35055
telephone: (256) 737-5300

DALE
Director: Barbara Harden
513 Carroll Avenue
Ozark, AL 36360
telephone: (334) 445-4900

DALLAS
Director: Wanda Goodwin
200 Samuel O. Moseley Drive
Selma, AL 36702
telephone: (334) 874-1400

DEKALB
Director: Denise Raines
2301 Briarwood Avenue, South
Fort Payne, AL 35967
telephone: (256) 844-2700

ELMORE
Director: Michelle Wood
8961 US Hwy 231 N
Wetumpka, AL 36092
telephone: (334) 514-3200

ESCambia
Director: Lynn Barnes
326 Evergreen Avenue
Brewton, AL 36426
telephone: (251) 809-2000

ETOWAH
Director: Teresa Sauls
210 Hoke Street
Gadsden, AL 35903
telephone: (256) 549-4100

FAYETTE
Director: Jason Cowart
410 16th Street, NE
Fayette, AL 35555
telephone: (205) 932-1665

FRANKLIN
Director: Amber Steward
737 Highway 48
Russellville, AL 35653
telephone: (256) 331-5900

GENEVA
Director: Jason Hughes
1831 West Magnolia Avenue
Geneva, AL 36340
telephone: (334) 684-5800

GREENE
Director: Wilson Morgan
36 Park Street
Eutaw, AL 35462
telephone: (205) 372-5000

HALE
Director: Mattie Harris
906 Wheelan Street
Greensboro, AL 36744
telephone: (334) 624-5820

HENRY
Director: Julie Lindsey
507 Kirkland Street
Abbeville, AL 36310
telephone: (334) 585-4100

HOUSTON
Director: Leslie Kelly
1605 Ross Clark Circle, SE
Dothan, AL 36301
telephone: (334) 677-0400

JACKSON
Director: Kristie Crabtree
205 Liberty Lane
Scottsboro, AL 35769
telephone: (256) 575-6000

JEFFERSON
Director: Angela McClintock
2001 12th Avenue North
Birmingham, AL 35234
telephone: (205) 423-4500

LAMAR
Director: Randy Shelton
250 Springfield Road
Vernon, AL 35592
telephone: (205) 695-5000

LAUDERDALE
Director: Cindy Bratcher
424 Veterans Drive
Florence, AL 35630
telephone: (256) 765-4000

LEE
Director: Emily Jones
1715 Corporate Drive
Opelika, AL 36801
telephone: (334) 737-1100

LIMESTONE
Director: Tracy Miller
2001 West Market Street
Athens, AL 35612
telephone: (256) 216-6380
DHR County Directors

Bottom from left: Julia Ann Hyde, Chambers County; Teresa Sauls, Etowah County; Sharonda Pettway, Assistant Director, Montgomery County; Gerald Ware, Cherokee County; Michelle Woods, Elmore County

Middle from left: Barbara Hardin, Dale County; Marsha Busby, Cleburne County; Emily Jones, Lee County; Brenda Floyd, Tallapoosa County;

Top from left: Jan Casteel, Assistant Director, Montgomery County; Shayla Townsend, Randolph County; Gia Coleman, Baldwin County; Sam Smith, Calhoun County

Bottom from left: Stephanie Streeter, Mobile County; Stacy Blongren, Assistant Director, Mobile County; Lesa Syler, Covington County; Jennifer Langford, Butler County

Top from left: Juanita Spinks, Assistant Director, Mobile County; Carol Dixon, Marengo County; Ashley Carlock, Washington County; Della Whitfield, Sumter County; Jodie Nata, Conecuh County
LOWNDES
Director: Rachel Waters
382 State Hwy. 97 South
Hayneville, AL 36040
telephone: (334) 548-3800

MACON
Director: Linda Bibb
404 North Main Street
Tuskegee, AL 36083
telephone: (334) 725-2100

MADISON
Director: Tonita Phipps
2206 Oakwood Avenue, NW
Huntsville, AL 35810
telephone: (256) 427-6000

MARENGO
Interim Director:
Wilson Morgan
701 South Shiloh Street
Linden, AL 36748
telephone: (334) 295-2000

MARION
Director: Kier Vickery
760 Industrial Park
Hamilton, AL 35570
telephone: (205) 921-6000

MARSHALL
Director: Marcia Parker
1925 Gunter Avenue
Guntersville, AL 35976
telephone: (256) 582-7100

MOBILE
Director: Stephanie Streeter
3103 Airport Blvd.
Mobile, AL 36606
telephone: (251) 450-7000

MONROE
Interim Director:
Latonya Wells-Horne
25 Legion Drive
Monroeville, AL 36460
telephone: (251) 743-5900

MONTGOMERY
Director: Sharonda Pettaway
3030 Mobile Highway
Montgomery, AL 36108
telephone: (334) 293-3100

MORGAN
Director: Lainie Alexander
507 14th Street, SE
Decatur, AL 35601
telephone: (256) 301-8800

PERRY
Interim Director:
Wanda Goodwin
1609 Highway 5, South
Marion, AL 36756
telephone: (334) 683-5500

PIKE
Director: Patty Faircloth
717 South Three Notch Street
Troy, AL 36081
telephone: (334) 807-6120

PICKENS
Director: Misty Creel
401 Tuscaloosa Avenue
Carrollton, AL 35447
telephone: (205) 367-1500

RANDOLPH
Director:
Shayla Boyd Townsend
865 Hillcrest Avenue
Wedowee, AL 36278
telephone: (256) 357-3000

RUSSELL
Director: Jan Casteel
1003 25th Avenue
Phenix City, AL 36869
telephone: (334) 214-5780

ST. CLAIR
Director: Cherri Pilkington
213 Fox Hollow Boulevard
Pell City, AL 35125
telephone: (205) 812-2100

SHELBY
Director: Kim Mashego
987 Highway 70
Columbiana, AL 35051
telephone: (205) 669-3000

SUMTER
Director: Della Whitfield
108 West Main Street
Livingston, AL 35470
telephone: (205) 652-5000

TALLADEGA
Director: Nicole Parker
P. O. Drawer 539
Talladega, AL 35161
1010 Ashland Hwy.
Talladega, AL 35160
telephone: (256) 761-6600

TALLAPOOSA
Director: Brenda Floyd
353 North Broadnax Street
Dadeville, AL 36853
telephone: (256) 825-3700

TUSCALOOSA
Director: Joy Humphrey
3716 12th Avenue East
Tuscaloosa, AL 35405
telephone: (205) 554-1100

WALKER
Director: Randy Redmill
1901 Highway 78 East
Jasper, AL 35501
telephone: (205) 387-5400

WASHINGTON
Director: Ashley Carlock
14921 St. Stephens Avenue
Chatom, AL 36518
telephone: (251) 847-6100

WILCOX
Director: Carol Dixon
231 Depot Street
Camden, AL 36726
telephone: (334) 682-1200

WINSTON
Director: Diane Watson
991 Highway 33 North
Double Springs, AL 35553
telephone: (205) 489-1500
**DHR County Directors**

*Bottom from left:* Tracy Larkins, Bullock County; Julie Lindsey, Henry County; Onya Myhand, Autauga County

*Top from left:* Stephanie McKnight, Houston County; Deana Stinson, Coffee County; Linda Bibb, Macon County

*Bottom from left:* Keir Vickery, Marion County; Amber Steward, Franklin County; Kim Mashego, Shelby County; Randy Redmill, Walker County

*Top from left:* Jason Cowart, Fayette County; Cherri Pilkington, St. Clair County; Joy Humphrey, Tuscaloosa County; Randy Shelton, Lamar County
# State Office Directory

**COMMISSIONER**  
**Nancy T. Buckner**  
242-1160

**CHIEF OF STAFF/ETHICS OFFICER**  
**Nancy S. Jinright**  
242-1160

**DEPUTY COMMISSIONER FOR ADMINISTRATIVE SERVICES**  
**Joel Marsh**  
242-8395

**DEPUTY COMMISSIONER FOR FAMILY RESOURCES**  
**Faye Nelson**  
242-9378

**DEPUTY COMMISSIONER FOR CHILDREN AND FAMILY SERVICES**  
**John James**  
242-9329

**DEPUTY COMMISSIONER FOR FIELD ADMINISTRATION**  
**Paul Butler**  
353-1170

**DEPUTY COMMISSIONER FOR CW QUALITY ASSURANCE**  
**Gina Simpson**  
242-3327

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<tr>
<th>FINANCE</th>
<th>LEGAL</th>
<th>COMMUNICATIONS</th>
<th>CIVIL RIGHTS/EQUAL EMPLOYMENT</th>
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<tr>
<td>Conitha King - 242-942</td>
<td>Sharon Ficquette - 242-9330</td>
<td>John Hardy - 242-1850</td>
<td>Desiree Jackson - 242-1550</td>
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**ADULT PROTECTIVE SERVICES**  
**Doris Ball**  
242-1350

**ADMINISTRATIVE HEARINGS**  
**William Prendergast**  
242-1325

**CHILD SUPPORT ENFORCEMENT**  
**Lathesia Saulsberry**  
242-9300

**CHILD CARE SERVICES**  
**Jeanetta Green**  
242-1556

**ELECTRONIC BENEFITS TRANSFER**  
**Julia Thomas**  
242-1723

**EMERGENCY WELFARE SERVICES**  
**Employee Safety**  
**Paul Smelley**  
353-3387

**FAMILY ASSISTANCE**  
(Acting) **Faye Nelson**  
242-1773

**FAMILY SERVICES**  
**Karen Smith**  
242-9500

**FOOD ASSISTANCE**  
**Brandon Hardin**  
242-1700

**GENERAL SERVICES**  
**Jacqueline Darnell**  
409-6800

**MANAGEMENT AND FISCAL ANALYSIS**  
(Acting) **Joel Marsh**  
242-8395

**PERSONNEL**  
**Kelly Lever**  
242-1780

**CHILD WELFARE/CONSTITUENT SERVICES**  
**Beth Schaffer**  
242-5677

**PUBLIC INFORMATION**  
**Barry Spear**  
242-1850

**QUALITY CONTROL**  
**Larry Caver**  
242-1365

**RESOURCE MANAGEMENT**  
**Starr Stewart**  
242-1650

**TRAINING/FIELD ADMINISTRATION**  
**Dr. Melody Messick**  
242-9275

**INFORMATION SERVICES**  
**Lisa Townsend**  
242-3244

**DHR INFORMATION**  
(334) 242-1310

**FAX NO. FOR INFORMATION**  
(334) 353-1115

**E-MAIL ADDRESS FOR INFORMATION**  
communications@dhr.alabama.gov

**DHR WEBSITE**  
www.dhr.alabama.gov