



*Responses to questions:*

- Q1.** Section 1.0, p. 7-- The Department specifies that Vendors must propose to serve all 67 counties in the state and goes on to say that multiple Vendors will be awarded contracts if it is found to be in the best interest of the Department. How will the Department determine its need for multiple Vendors?
- R1.** **The Department will base its decision upon responses received. If no statewide offers are made to provide the prescribed services at an acceptable rate, then the Department will consider multiple vendors.**
- Q2.** Section 1.0, p. 7-- If the multiple vendors are awarded contracts resulting from this RFP, how will the Department prioritize the assignment of case aides?
- R2.** **The Department must ensure a service provider(s) for all 67 counties. Vendors must meet all requirements as specified in the procurement document to be considered for an award. Assignments will be made based on the criteria described in the RFP and Vendor's proposed services.**
- Q3.** Section 4.2.5.1.7, pg 21 indicates that the proposer must provide documentation that each employee has had a criminal background check. As we currently employ a significant number of staff in Alabama, is the Department requiring that the proposer include all of these checks as part of the proposal response or would a statement indicating that this has been done with the records available for review or submission at contract award be sufficient to meet the requirements of this section?
- R3.** **An attestation will suffice. However, records must be available for review or submission at the time of contract award, if one is made.**
- Q4.** Section 4.2.5.3.1, p. 21-- In Section 3.0, p. 15, paragraph 2 of the RFP specifically states that proposals must demonstrate the vendor's ability to staff, supervise and serve all of Alabama's 67 counties. And yet, Section 4.2.5.3.1, p. 21 instructs vendors to identify the county/region to be served by the proposed project. Please clarify whether or not each vendor must propose to serve all 67 counties in Alabama.
- R4.** **See R1.**
- Q5.** May we have a copy of contract that will result from this RFP?
- R5.** **Copies of contracts may be purchased at a cost of .25 cents per page after all contracts for the procurement have been finalized.**
- Q6.** Can the Department provide any statistics on the current utilization under this agreement (i.e. number of families served, number of hours of service provided, program results etc)?
- R6.** **The requested information is not available.**
- Q7.** Can the Department provide information regarding the current Vendor including name, current rates, current employee pay rates and/or their current contract?



**R7. Copies of current contracts are available for purchase (.25 per page) upon request. However, requests may take several weeks to process.**

**Q8.** Can the cost proposal sheets and/or the RFP documents be provided electronically in word or excel format?

**R8. The forms are available on the Department's website under the RFP link.**