



*Responses to questions:*

- Q1.** List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.
- R1.** **Refer to the RFP for requirements and instructions.**
- Q2.** Soft Copy of the Tender Document through email.
- R2.** **The RFP is available on the Department's web site at [www.dhr.alabama.gov](http://www.dhr.alabama.gov), click on the RFP link entitled *Food Assistance Program Outreach Services*.**
- Q3.** Names of countries that will be eligible to participate in this tender.
- R3.** **Refer to Section 1.1 Eligible Entities of the RFP.**
- Q4.** Information about the Tendering Procedure and Guidelines
- R4.** **Refer to the RFP for requirements and instructions.**
- Q5.** Estimated Budget for this Purchase
- R5.** **No budget ceiling.**
- Q6.** Any Extension of Bidding Deadline?
- R6.** **None.**
- Q7.** Any Addendum or Pre Bid meeting Minutes?
- R7.** **None available.**
- Q8.** Section 3 - Page 15/37 - Item: 3.1 I  
"[The spreadsheet] will be used as billing for the services provided."
- Question #1: Does this program support FT staff or does it only support staffing costs related to actual time spent in specific outreach events as denoted on the required spreadsheet?
- R8.** **Supports staffing costs related to actual time spent on activities outlined, which may include a full-time person that spends 100% of their time on the project.**
- Q9.** Section 4 - Page 18/37 - Item: 4.2.5.3.3.
- Question #1: How will ADHR measure success of this program in each county? If success is based on new Food Assistance applicants in each county, what is the targeted number of new applications for each county?



- R9. The Department will measure success of this program through increases: in participation of eligible individuals, in the number of new community partners, and in the presence of information at community events. There are no targeted numbers.**
- Q10.** What is the dollar amount allocated for each county?
- R10. No allocation per county.**
- Q11.** If there are two entities in a county that would like to share in the provision of services should they write separate proposals for their designated area or write the proposal together?
- R11. The entities must decide. However, if a joint effort is proposed the one entity must be identified as the primary vendor and the other as a subcontractor.**