

STATE OF ALABAMA
DEPARTMENT OF HUMAN RESOURCES
Montgomery, Alabama

Administrative Letter No. 7337
Date: April 27, 2010

TO DIRECTORS, COUNTY DEPARTMENT OF HUMAN RESOURCES

FROM Mary Lois Monroe, Director, Food Assistance Division *MLM*

TRANSMITTAL OF REVISION TO:
Points of Eligibility Manual

Revision Number: 164

Effective Date: Upon Receipt

TYPE OF REVISION/ACTION REQUIRED

- New Chapter Material Change to Chapter Material Other (specify)
 Update to Appendix Deletion from Appendix

UPON RECEIPT, REVIEW, IMPLEMENT, AND REVISE YOUR MANUAL.

Page/Section Number

Points of Eligibility Manual – Chapter 5, Section 501

Subject/Description of Revision

STUDENT ELIGIBILITY CRITERIA

The above referenced section is revised pursuant to a recently approved federal waiver to allow students, whose employment hours fluctuate from week to week, to be considered eligible students as long as they maintain an average of 20 hours per week or 80 work hours per month. Federal regulations at 7 CFR 273.5(b)(5) state that, in order to be eligible for benefits, students who are enrolled at least half-time in an institution of higher learning must be employed for a minimum of 20 hours per week and be paid for such employment or, if self-employed, be employed for a minimum of 20 hours per week and receiving earnings at least equal to the Federal minimum wage multiplied by 20 hours. This waiver changes the way in which the determination of the 20 hours per week is made.

This waiver allows eligibility workers to determine college students' work hours in the same way that work hours are determined for those who are exempt from work registration, which is by averaging over the week or month. It also promotes participation among students striving to attain self-sufficiency through higher education.

Distribution:

Approved

Jessie Reial
Signature

POINTS OF ELIGIBILITY MANUAL HOLDERS

Title Deputy Commissioner for Family Resources

Date

Effective upon receipt, this change in policy shall be applied to initial applications and applications filed for recertification which contain household members who are considered students according to definition in P.O.E., Chapter 5, Section 500 and the criteria for student eligibility is based on employment (P.O.E., Chapter 5, Section 501). For those households in certification that contain an ineligible student, the six-month report form shall be reviewed to determine if the student would be considered an eligible student based on work which average 20 hours per week or 80 hours per month. Households that are in certification that report information on the six-month report for the first time about a household member that is now a student, any additional information needed to determine student status or eligibility shall be handled and acted on outside of the six-month report form (P.O.E., Chapter 17, Section 1705). If a household reports information outside of the six-month report form regarding a household member that is now a student, the county office shall determine what affect this change will have on the household's benefit level according to policy in P.O.E., Chapter 17, Section 1706.

If you have questions regarding this policy and the application of this policy, please contact the Food Assistance Policy Desk following usual procedures.