

STATE OF ALABAMA
DEPARTMENT OF HUMAN RESOURCES
Montgomery, Alabama

Administrative Letter No. 7123
Date: July 9, 2004

TO DIRECTORS, COUNTY DEPARTMENTS OF HUMAN RESOURCES

FROM *Joyce P. O'Neal*
Joyce P. O'Neal, Director, Food Stamp Partnership

TRANSMITTAL OF REVISION TO

Points of Eligibility Manual
Forms for Eligibility Manual

Revision Number:

POE - 159 Forms - 41

Effective Date:

August 1, 2004

TYPE OF REVISION/ ACTION REQUIRED

- New Chapter Change to Chapter Other (specify)
Material Material
 Update to Appendix Deletion from Appendix

UPON RECEIPT, REVIEW, IMPLEMENT, AND REVISE YOUR MANUAL.

Page/Section Number

P.O.E. - Chapter 2, pages 38 and 45; Chapter 7, page 4; Chapter 10, pages 4,5, 7 and 18;
Chapter 12, pages i, 1, 2, 3, 11 and 12; Chapter 13, page 1; Chapter 15, page 5.1;
Chapter 17, pages i, 1-18.

Forms - Section IV, pages 1, 1-3.

Subject/Description of Revision

SEMI-ANNUAL REPORTING

Section 4109 of the Farm Bill (Farm Security and Rural Investment Act of 2002, PL 107-17) allows states the option to reduce reporting requirements for certain food stamp households. In recent years, USDA has provided states with several new options, through regulations and administrative waivers, to simplify reporting requirements for food stamp households. One of the most important of these is semi-annual reporting.

In an effort to achieve and maintain low payment error rates and improve access to and participation in the Food Stamp Program, and reduce workload for certification staff, the state has elected to adopt semi-annual reporting effective August 1, 2004. Households in this category are certified to receive benefits for a longer period of time. Also under this option households only have to contact the food stamp agency when the household's income rises above the program's gross income limit (130% of poverty).

Distribution:

Points of Eligibility Manual Holders

Forms for Eligibility Manual Holders

Approved

Demi Reed

Signature

Deputy Commissioner for Programs

Title

7-9-04

Date